

Minutes December 11, 2017
1.34

carried 4-0 to approve the minutes of the Statutory Meeting of December 11, 2017.

Ayes: 4 – Trustees Anderson, Cuellar, Hansen, Peña
Absent: 1 – Trustee Garcia

Approve Facilities Corporation Meeting Minutes December 11, 2017
1.35

Trustee Anderson moved, Trustee Peña seconded and the motion carried 4-0 to approve the minutes of the Facilities Corporation meeting of December 11, 2017.

Ayes: 4 – Trustees Anderson, Cuellar, Hansen, Peña
Absent: 1 – Trustee Garcia

REPORTS

Student Board Representatives

Angel Macias-Paramount High School, Isis Moreno-Paramount High School-West, Montserrat Sierra-Buena Vista High School and Enrique Marquez-Paramount Adult School reported on school academics, athletic and extra-curricular activities.

Employee Representative Reports

There was no CSEA representative in attendance.

TAP president April O'Connor wished everyone a Happy New Year. Association has asked to bargain on Odyssey STEM Academy. She added that they need to look at the school year 18-19 calendar but it is in a stagnant state with bargaining. She added that they need to focus on what needs to be done and backwards mapping and getting ready for next year and wrapping up this year on a positive note. The team will meet again on February 5th and hopes to find a resolution and move forward.

Board Members' Reports

Trustee Anderson wished everyone a Happy New Year and welcomed everyone in attendance. She visited Lincoln School and added that she is thankful to Board and the District for bringing back the Arts.

Trustee Cuellar welcomed everyone and wished everyone a great year and hoped that everyone enjoyed time with family.

Trustee Garcia shared that Tepic Sister Cities collected gifts for families and were delivered to Lifegate Church. She shared that her son donated a bike to a student at Paramount Adult School.

Trustee Hansen attended Paramount Adult School Holiday event.

Trustee Peña attended the District's holiday luncheon and various city functions. He hoped that everyone had a nice break and wished everyone a great year.

Superintendent's Report

Superintendent Dr. Pérez highlighted the following:

- Superintendent Pérez commented that she is excited at what is ahead for the second semester.

Recognition – Lourdes Talamantes

The Board of Education and Superintendent Dr. Pérez recognized Paramount High School Counselor Lourdes Talamantes for her continuous support of students. She recently coordinated and hosted a

Young Woman's Empowerment conference for Paramount High School young ladies in which over 400 students attended. The conference consisted of various keynote speakers and 40 topics that are essential for the young ladies to know about.

Dr. Pérez added that Ms. Talamantes works very hard and is one who always goes above and beyond the call of duty.

Superintendent's Report - continued

Superintendent Dr. Pérez informed the Board that during the winter break, a copy of an email was received by a community member that was sent to various governmental entities alleging that the District's performed some work and was not done by appropriate personnel and that it appeared to show unsafe conditions. The email also contained photos taken from outside the fence of the school, showing some of the work being done.

Dr. Pérez proceeded to ask Mr. Frutos, Assistant Superintendent-Business Services to provide the Board with detail of the work done during the break, including details relating to the allegations on the email.

Mr. Frutos shared and presented several photos to the Board of Education and explained that a community member had taken several photos of work being done at the Lincoln Elementary site during the winter break and emailed complaints about the work to various governmental agencies. The allegations were that the District was not using contractors, that the work was not appropriately performed and that the discarded materials showed dangerous conditions. Mr. Frutos showed the same photos where contractors can be seen working at the site, and added that the residual materials are discarded in refuse bins and equipment shown is put aside to allow for inside work in the facility. Mr. Frutos also explained that various rooms were modernized (new carpet, wall systems, lights and ceiling components) as part of the facilities project and that the upgraded equipment will significantly benefit the site.

BOARD MEETING CALENDAR

There were no changes to the Board meeting calendar.

HEARING SECTION

During the public hearing section the following speaker addressed the Board:

Gerald Cerda, community member commented on the presentation that Assistant Superintendent presented and said that anytime there is concern for construction, fiberglass or mold on demolition of classes, if there is no concern and we are transparent, why not allow the Los Angeles County Department of Public Health to come in and do an inspection or indoor testing? He added that to his knowledge Paramount Unified School District has refused the Department of Public Health to do an inspection and indoor testing. When there is construction work, fiberglass insulation is itchy and causes skin irritation, anytime there is mold if there is, there is no inspectors allowed, how do we know that it was not mold on the pictures. If it is mold, that is a question for the health of the children. He added that as seen on the pictures, material is leaning on class furniture. If there is deep cleaning as it was mentioned, where is the proof, as a parent he

would want to know. He added that he is following up on the students who were assaulted sexually, harassed and dis-enrolled that was mentioned at the December 11th Board meeting. He hopes that staff is not retaliating against the person who came forward. He commented that if PUSD is clear on the mandated reporting process under AB 1432 mandated child abuse reporting and training and AB 1455 for bullying. He asked that the California Department of Health be allowed to come in and do the indoor testing and inspection, if there are no concerns and being transparent, avoid bystander affects of knowing that stuff is being done but no one is looking out for the best interest of the children. He added that if information was sent to the parents before and if the school was open during the break, maybe the concern would have been addressed with the staff instead of the agencies. He added that sometimes what happens is that if a concern is brought to the District, there is no follow up, no letters.

CONSENT ITEMS

0.36

Trustee Cuellar motioned, Trustee Anderson seconded and the motion carried 5-0 to approve the Consent items.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Human Resources

Personnel Report
17-09
2.36

Accepted Personnel Report 17-09, as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2017-18 State Budget Act and related legislation.

Educational Services

Consultant and Contract
Services
3.36

Approved the consultant and contract services request authorizing contracts with consultant or independent contractors who provide specialized services, as submitted.

Memorandum of
Understanding with Kaiser
Permanente
3.36

Approved the Memorandum of Understanding with Kaiser Permanente for the Youth Work Preparation Certificate Program for the second semester of the 2017-18 school year.

Professional Activities Report
17-04
3.36

Approved the out-of-state conference request for the Director of Secondary Education overseeing CTE, Greg Francois, Principal from Buena Vista High School, Morrie Kosareff, Assistant Principal from Paramount High School, Elizabeth Becerra, and administrator from Buena Vista High School and Paramount High School, the CTE curriculum specialists and two identified teachers.

Business Services

Purchase Order Report 17-09
4.36

Approved Purchase Order Report 17-09 authorizing the purchase of supplies, equipment, and services for the District.

Acceptance of Donations
4.36

Accepted the donations as presented on behalf of the District with any bequests or gifts of money or property for a purpose deemed to be suitable by the District.

ACTION ITEMS

Educational Services

Memorandum of Understanding with The Los Angeles County Sheriff's Department
3.37

Trustee Anderson moved, Trustee Peña seconded, and the motion carried 5-0 to approve the Memorandum of Understanding with the Los Angeles County Sheriff's Department to provide a mentoring program through e-Pal.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Nonpublic School Placement for a Special Education Student for 2017-18
3.38

Trustee Garcia moved, Trustee Peña seconded, and the motion carried 5-0 to approve the placement for special education students in nonpublic schools as determined by the students' Individual Education Plan for the 2017-18 school year.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Respondus LockDown Browser Agreement
3.39

Trustee Anderson moved, Trustee Cuellar seconded, and the motion carried 5-0 to approve the Respondus LockDown Browser agreement from March 1, 2018 through June 30, 2018 for all middle schools and high schools in Paramount Unified School District.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Memorandum of Understanding with Compton College for Administration of Justice 115 Course Offering
3.40

Trustee Anderson moved, Trustee Garcia seconded, and the motion carried 5-0 to approve the Memorandum of Understanding with Compton College to provide instruction for selected students as well as the purchase of Administration of Justice 115 textbooks at Paramount High School for Summer of 2018.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Memorandum of Understanding with Ambassadors of Compassion

This item was pulled from the agenda.

INFORMATION ITEMS

Educational Services

Williams Settlement Quarterly Complaint Summary

The Board received as information the required Williams Settlement Quarterly Uniform Complaint Summary for the second quarter October 1 – December 31, 2017.

Business Services

Average Daily Attendance Summary Report Through November 3, 2017 and the Third Monthly School Enrollment Report

The Board received as information the monthly school attendance reports for 2017-18.

ANNOUNCEMENTS

Staff Employee Comments Per Government Code 54957

President Hansen reported that the next Regular Meeting would be Monday, January 22, 2018 at 6:00 p.m. – Boardroom of the District Office.

There were no staff/employee comments.

CLOSED SESSION

The Board adjourned to Closed Session at 6:38 p.m. to discuss Conference with Legal Counsel-Anticipated Litigation, Conference with Labor Negotiator, Public Employee Performance/Evaluation and Public Employee Discipline/Dismissal/Release.

OPEN SESSION

The Board reconvened to Regular Session at 7:56 p.m. President Hansen reported that they discussed Conference with Legal Counsel-Anticipated Litigation, Conference with Labor Negotiator, Public Employee Performance/Evaluation and Public Employee Discipline/Dismissal/Release.

There was no action taken in Closed Session.

ADJOURNMENT

Trustee Cuellar moved, Trustee Anderson seconded, and the motion carried 5-0 to adjourn the Regular Meeting of the Board of Education held on January 8, 2018 at 7:57 p.m.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Ruth Pérez, Secretary
To the Board of Education

President

Vice President/Clerk

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Myrna Morales, Assistant Superintendent – Human Resources
DATE: January 22, 2018
SUBJECT: Personnel Report 17-10

BACKGROUND INFORMATION:

Following is Personnel Report 17-10, which reports details of personnel assignments, employment and terminations.

POLICY/ISSUE:

Board Policy 4110 – Permanent Personnel – Certificated
Board Policy 4111 – Recruitment & Selection – Certificated
Board Policy 4210 – Permanent Personnel – Classified
Board Policy 4211 – Recruitment & Selection – Classified

FISCAL IMPACT:

As indicated in the following personnel report.

STAFF RECOMMENDATION:

Accept Personnel Report 17-10 as submitted. The report includes details, assignments, terminations and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2017-18 State Budget Act and related legislation.

PREPARED BY:

Myrna Morales, Assistant Superintendent – Human Resources
Beatriz Spelker-Levi, Director of Personnel – Human Resources

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

CONSENT ITEM: 2.1-C

**PERSONNEL REPORT 17-10
JANUARY 22, 2018
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE		
					FROM	TO	
<u>EMPLOYMENT</u>							
*Brown, Nicole	Substitute Teacher on-call, as needed	District		<u>DAILY</u>	General Fund	01-10-18	
*Campos, Maria				\$150		01-10-18	
*Caporal, Monica						12-14-17	
*Guzman Orozco, Vanessa						12-14-17	
*Luna, Claudia						01-16-18	
*Mesa, Thalia						01-16-18	
<u>ADDITIONAL ASSIGNMENTS</u>							
*De Leon, Elda	After School Intervention NTE 30 hrs.	Buena Vista		<u>HOURLY</u>	LCAP**	12-01-17	
*McCoy, Cinthia				\$38.00			12-29-17
*Martin, Emily							
*Moncayo, Julia							
*Otani, Marybeth							
*Ramos, Hector							
*Stephens, Jami							
*Thomas, Katherine							
*Alvarez, Analuz	Language Arts & Math Intervention/ Tutoring NTE 30 hrs. each	Gaines		\$38.00	Title I	01-08-18	
*Cortes, Leticia							
*Leal, Claudia							
*McCance, Lillian							
*Neff, Jeni							
*Poole, Yvonne							
*Rodriguez, Maira							
*Rosa, Kenia							
*Silva, Sofia							
*Varela, Fanny							
*Angulo, Daniel	Before and After School Tutoring/Intervention NTE 250 hrs.	Hollydale		\$38.00	Title I	01-08-18	
*Aparicio, Michelle							
*Bakkers, Christine							
*Besler, Denise							
*Bradley, Tawny							
*Carrillo, Elaine							
*Chipman, Ashley							
*Cuneo, Mark							
*Dary, Debra							

*Ratification

**Local Control Accountability Plan

**PERSONNEL REPORT 17-10
 JANUARY 22, 2018
 CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>ADDITIONAL ASSIGNMENTS</u> continued				<u>HOURLY</u>		
*Diaz, Vicente	Before and After School	Hollydale		\$38.00	01-08-18	06-07-18
*Eakle, Casandra	Tutoring/Intervention			Title I		
*Edwards, Rosa	NTE 250 hrs.					
*Espinoza, Imelda						
*Forsythe, Kimberly						
*Genchi, Selest						
*Gomez, Jennifer						
*Hatch, Carrie						
*Holguin, Christopher						
*Hong, Michelle						
*Jimenez, Jeane						
*Kanz, Charla						
*Koch, Jason						
*Ledezma, Alicia						
*Lenox, Janel						
*Lopez, Maria E.						
*Lujan-Gonzalez, Mercedes						
*Marin, Jesus						
*Mayorga, Griselda						
*McCullough, Jerome						
*Miller, Ane						
*Montemayor, Sandy						
*Moor, Susan						
*Moore, Jessica						
*Naranjo, Benedicta						
*Navarro, Candice						
*Nekomoto, Amber						
*O'Donnell, Michael						

*Ratification

**PERSONNEL REPORT 17-10
JANUARY 22, 2018
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>ADDITIONAL ASSIGNMENTS</u>						
continued						
*Olmos, Crystal	Before and After School Tutoring/Intervention NTE 250 hrs.	Hollydale		<u>HOURLY</u> \$38.00 Title I	01-08-18	06-07-18
*Pajaro, Amy						
*Plascencia, Monica						
*Rivera, Jenara						
*Saenz-Torres, Gisela						
*Sanchez-Ferrell, Belinda						
*Spurling, Trenise						
*Strader, Marisol						
*Valdivia, Samantha						
*Van De Velde, Dale						
*Van Remortel-Gerber, Sandra						
*Wulkowicz, James						
*Yu, Grace						
*Zamora, Disnarda						
*Akuamoah, Felicia						
*Balstad, David						
*Cabrera-Gonzalez, Sandra						
*Coco, Leilani						
*Elizondo, Douglas						
*Gomez, Jose						
*Hamilton, Joe						
*Pardo, Maria						
*Real, Patricia						
*Wu-Koba, Lilian						
*Ratification						

**PERSONNEL REPORT 17-10
JANUARY 22, 2018
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>ADDITIONAL ASSIGNMENTS</u>						
<u>continued</u>						
*Elizondo, Margarita *Kaing, Anita	Super Saturday NTE 6 hrs. each	Wirtz		<u>HOURLY</u> \$38.00 EIA/LEP**	12-02-17	
<u>STIPEND</u>						
*Cabral, Belen *Frost, Rosalee *Figueroa, Anna *Garnett, Clauhdet *Landry, Charlene *Larson, Shirleen *Peraza, Damaris	ECE *** Lead Teacher	Gaines ECE		<u>STIPEND</u> \$1,889 CSPP****	07-04-17	06-29-18
*Bailey, Kim	ECE Lead Teacher	Gaines ECE		\$2,267 Child Nutrition	07-04-17	06-29-18
*Culhane, Danielle	Girls' Basketball	Paramount Park		\$172 LCAP*****	12-11-17	03-06-18
*Lozano, Christopher	Boys' Basketball	Paramount Park		\$172 LCAP	12-11-17	03-06-18
*Rodriguez, Rene	Boys' Basketball	Paramount Park		\$172 LCAP	12-11-17	03-06-18
*Zamora, Josue	Girls' Basketball	Paramount Park		\$172 LCAP	12-11-17	03-06-18
<u>STIPEND</u>						
<u>Fall Sports</u>						
<u>CIF Playoffs</u>						
*Dominguez, Rachel	Boys' Water Polo Varsity Head Coach	Paramount High-Senior		1/10 th of \$3,156 for each week of play State Lottery Revenue	11-12-17	12-01-17

*Ratification

**Economic Impact Aid-Limited English Proficient

***Early Childhood Education

****California State Preschool Programs

*****Local Control Accountability Plan

**PERSONNEL REPORT 17-10
JANUARY 22, 2018
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>STIPEND</u>						
<u>Fall Sports</u>						
<u>CIF Playoffs</u>						
<u>continued</u>						
*Howard, Matthew	Football Varsity Head Coach	Paramount High-Senior		<u>STIPEND</u> 1/10 th of \$3,947 for each week of play State Lottery Revenue	11-12-17	12-01-17
*Mekos, Nicholas	Cross Country Assistant Coach	Paramount High-Senior		1/10 th of \$2,264 for each week of play State Lottery Revenue	11-12-17	12-01-17
*Morelli, Anthony	Football J.V. Head Coach	Paramount High-Senior		1/10 th of \$2,264 for each week of play State Lottery Revenue	11-12-17	12-01-17
*Nastase, Brian	Football Assistant Varsity Coach	Paramount High-Senior		1/10 th of \$2,264 for each week of play State Lottery Revenue	11-12-17	12-01-17
*Peterson, Joseph	Cross Country Varsity Head Coach	Paramount High-Senior		1/10 th of \$3,156 for each week of play State Lottery Revenue	11-12-17	12-01-17

*Ratification

**PERSONNEL REPORT 17-10
 JANUARY 22, 2018
 CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	DESCRIPTION	EFFECTIVE	
				FROM	TO
<u>LEAVE WITHOUT PAY</u> Rice, Christopher	Teacher	Paramount High-Senior	Military Leave	11-01-17*	05-01-18*
Sandoval, Maria	Teacher	Jefferson	Family & Medical Leave Act	08-29-17	11-16-17*

* Revised Date

**PERSONNEL REPORT 17-10
JANUARY 22, 2018
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
Reassignment *Vega, Lizbett	Instructional Assistant – SE/SH 6 hrs. per day/10 mo.	Lincoln	115-V	Monthly 75% of \$3,519 Special Education	01-08-18	
Short Term *Beltran, Jessica *Castillo, Maritza *De Los Palos, Wendy *Gonzalez, Arsenia *Morales, Osvaldo *Molina Arguello, Daniela *Palafox Chavez, Ariana *Perry, Daranisha *Plunkett, Danielle *Tapia Murillo, Elizabeth	Instructional Assistant – SE/SH NTE 6 hrs. per day each	Special Education	115-I	Hourly \$16.67 Special Education	12-18-17	12-19-17
*Carranza, Guadalupe *Gonzalez, Carlos *Vega, Belen	Instructional Assistant – Sp. Ed. NTE 6 hrs. per day each	Special Education	112-I	\$15.47 Special Education	12-18-17	12-19-17
*Robles, Abilene	Instructional Assistant – SE/SH NTE 3 hrs. per day	Special Education	115-I	\$16.67 Special Education	12-13-17	06-07-18
*Arias, Olivia *Barrera, Cynthia *Cerde, Odalys *Chavers, Alexandra *Figueroa, Maricela *Gonzalez, Sarah *Martinez, Sarai *Newsome, Helga *Perez, Mayra *Perez, Susana *Rodriguez, Ashly *Tiscareno, Maria *Urzua, Sandra *Zubiri-Salva, Arlene	Instructional Assistant – ECE NTE 3.5 hrs. per day each	Gaines ECE	111-I	\$15.10 SPS**	01-08-18	06-07-18

* Ratification

** State Pre School

**PERSONNEL REPORT 17-10
JANUARY 22, 2018
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
Short Term						
<u>continued</u>						
*Hobson-Chavez, Anna	Instructional Assistant – SE/SH NTE 3 hrs. per day	Lincoln	115-I	Hourly \$16.67	12-13-17	12-15-17
Student Worker						
*Bella Mendez, Stephanie *Jimenez, Steven *Russell, Ray *Torres, Jose	Student Worker NTE 5.5 hrs. per day each	Paramount High-Senior		Hourly \$10.50 WorkAbility	12-04-17	06-30-18
WORKING OUT OF CLASSIFICATION						
*Doeun, Vanra	Security Supervisor NTE 8 hrs. per day	Operations	Sch. 2 9-I	Monthly \$6,348 General Fund	12-19-17	01-03-18
*Galvan, Juan	Operations Supervisor NTE 8 hrs. per day	Operations	Sch. 2 409-I	\$6,598** Restricted Routine Maintenance	12-21-17	01-05-18
*Mercado, Efrain	Grounds Maintenance Worker/Equipment Operator NTE 8 hrs. per day	Operations	421-V	\$4,202** Restricted Routine Maintenance	01-01-18	03-30-18
*Ruiz, Joe	Lead Custodian NTE 8 hrs. per day	Operations	123-II	\$3,697 General Fund	12-13-17	01-09-18
*Sedano, Sergio	Maintenance Plumber NTE 8 hrs. per day	Operations	132-II	\$4,852 Restricted Routine Maintenance	01-01-18	03-30-18
*Serrano, Santiago	Lead Custodian NTE 8 hrs. per day	Operations	123-III	\$3,886 General Fund	12-18-17	12-22-17

* Ratification

** Includes Longevity and/or Professional Growth Increment

**PERSONNEL REPORT 17-10
JANUARY 22, 2018
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>WORKING OUT OF CLASSIFICATION</u>						
<i>continued</i>						
*Ochoa, Rosa	Senior Custodian NTE 8 hrs. per day	Jackson	122-IV	Monthly \$3,982 General Fund	11-27-17	12-01-17
*Carrillo-Barrancas, Brian	Lead Campus Security NTE 8 hrs. per day	Paramount High-Senior	121-V	\$4,082 General Fund	12-18-17	12-22-17
<u>TEMPORARY ATHLETIC TEAM COACH</u>						
*Fletcher, Michael *Freeman, Lamont *Gaines, Alan *Hooks, Kevin *Montes, Arthur *Shamsiddeen, Qasim *Thomas, Eddie	Assistant Coach Varsity Football CIF Playoffs	Paramount High-Senior		Stipend 1/10 th of \$2,264 per week	11-13-17	12-01-17
*Villegas, Amber	Assistant Coach Boys' Water Polo CIF Playoffs	Paramount High-Senior		1/10 th of \$2,264 per week	11-13-17	11-18-17
*Lara, Luis	Middle School Intermural Sports Boys' Volleyball Coach	Paramount Park		\$172 LCAP**	10-30-17	12-15-17

* Ratification

** Local Control Accountability Plan

**PERSONNEL REPORT 17-10
 JANUARY 22, 2018
 CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	DESCRIPTION	EFFECTIVE	
				FROM	TO
<u>RESIGNATION</u>					
Violago, Kathryn	Instructional Assistant – Sp. Ed.	Special Education	Personal	12-15-17	
Barnette, Isabel	Noon Duty Aide	Collins	Personal	12-15-17	
Ochoa, Cindy	Instructional Assistant – ECE	Gaines ECE	Personal	12-29-17	
Ramos Ayala, Miladis	Noon Duty Aide	Keppel	Personal	12-08-17	
<u>TERMINATION</u>					
Luna, Maria	Noon Duty Aide	Paramount High-West	End of Assignment	12-14-17	
Nunez, Hermelinda	Noon Duty Aide	Tanner	End of Assignment	09-15-17	
<u>EARLY RETIREMENT</u>					
Green, Gloria	Senior Nutrition Services Worker	Gaines	Early Retirement	01-31-18	

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ryan Smith, Assistant Superintendent-Secondary Educational Services
DATE: January 22, 2018
SUBJECT: Consultant and Contract Services

BACKGROUND INFORMATION:

The District contracts with consultants or independent contractors who provide valuable and necessary specialized services not normally required on a continuing basis.

The following specialized service is/are requested:

#	Consultant	Services to be Provided/ Audience	Site/ Requested by	Time Period	Cost/ Funding Source
1	Hollar Speech and Language Therapy PC17-18112	Ratify the consultant to provide an Independent Education Evaluation for a Speech and Language assessment per resolution agreement at District's expense.	Special Education Requested by: David Daley	September 7, 2017 through June 30, 2018	Not to exceed \$3,000 from Special Education funds
2	Pediatric and Adolescent Psychology Associates PC17-18113	Consultant to provide an Independent Education Evaluation for psychoeducational assessment as a result of a parent request.	Special Education Requested by: David Daley	January 23, 2018 through June 30, 2018	Not to exceed \$5,000 from Special Education funds

#	Consultant	Services to be Provided/ Audience	Site/ Requested by	Time Period	Cost/ Funding Source
3	Sunbelt Staffing PC 17-1865	On October 9, 2017, a contract request for Sunbelt Staffing was approved. Contracts are requested to assure the district is in compliance with providing services as required by students' IEPs. Due to a psychologist extended leave of absence, it is necessary to request an additional \$71,000 to cover the hourly rate of \$84 from Sunbelt Staffing to provide this new need with psychology services.	Special Education Requested by: David Daley	January 22, 2018 through June 30, 2018	\$84 per hour not to exceed \$56,800 from General Funds and \$14,200 from Special Education funds

POLICY/ISSUE:

Board Policy 4126 – Consultants and Independent Contractors Provide Specialized Services

FISCAL IMPACT:

As indicated above

STAFF RECOMMENDATION:

Approve the consultant and contract service request authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.

PREPARED BY:

Manuel San Miguel, Director – Student Services

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ryan Smith, Assistant Superintendent-Secondary Educational Services
DATE: January 22, 2018
SUBJECT: Overnight and/or Out-of-County Study Trips

BACKGROUND INFORMATION:

The following overnight and/or out-of-county study trip is requested:

#	Site/Location	Description/ Participants	Site/ Requested by	Time Period	Cost/ Funding Source
1	Lake Skinner, Riverside, CA	Paramount High School - West Campus students will travel to Lake Skinner to compete in the 2018 Solar Cup. Students will participate in competitive boat endurance and sprint races against other high schools. 14 students and 4 chaperones	Paramount High School - West Campus Requested by: Elizabeth Salcido	May 18-20, 2018	Not to exceed \$1,500 from Title I site funds

POLICY/ISSUE:

Education Code, Section 35330 - Excursions and Field Trips
 Board Policy 6153 - Instruction, School-Sponsored Trips

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Approve the overnight and/or out-of-county study trips for students consistent with the District policies and instructional programs.

PREPARED BY:

Manuel San Miguel, Director - Student Services

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District’s primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

CONSENT ITEM: 3.2-C

Itinerary for Paramount High School West Campus
Lake Skinner, Riverside, CA
May 18-20, 2018

Friday, May 18, 2018

6:00 a.m. Leave Paramount High School - West Campus
8:00 a.m. Arrive at Lake Skinner
9:00 a.m. Set up for Solar Cup qualifying events
5:00 p.m. Dinner
10:00 p.m. Lights out

Saturday, May 19, 2018

7:00 a.m. Breakfast
8:00 a.m. Set up for Solar Cup endurance races
5:00 p.m. Dinner
10:00 p.m. Lights out

Sunday, May 20, 2018

7:00 a.m. Breakfast
8:00 a.m. Set up for Solar Cup sprint races and awards ceremony
3:00 p.m. Leave Lake Skinner
5:00 p.m. Arrive at Paramount High School - West Campus

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ruben Frutos, Assistant Superintendent-Business Services
DATE: January 22, 2018
SUBJECT: Purchase Order Report 17-10

BACKGROUND INFORMATION:

The Board receives and approves Purchase Orders as submitted. Individual Purchase Orders and supporting documentation are available for review in the Business Services Department.

2017/2018

1. Authorized Orders – Building Fund Measure I	\$ 563,836.90
2. Ratified Orders – Building Fund Measure I	4,315.55
3. Authorized Orders – Deferred Maintenance	36,225.00
4. Authorized Orders – General Fund	64,752.71
5. Ratified Orders – General Fund	11,423.87
6. Authorized Orders – General Fund – California Clean Energy Jobs Act	13,029.30
7. Authorized Orders – LCAP	48,750.00
8. Ratified Orders – LCAP	5,510.59
9. Authorized Orders – Student Nutrition Services	76,000.00
	Subtotal \$ 823,843.92
10. Ratified Orders (Under \$1,500)	25,483.04
TOTAL OF ALL ORDERS	\$ <u>849,326.96</u>

POLICY/ISSUE:

Board Policy 3300 - Expenditures and Purchases

Board Policy and Administrative Regulation 3320 - Purchasing Procedures

FISCAL IMPACT:

As indicated above

CONSENT ITEM: 4.1-C

STAFF RECOMMENDATION:

Approve Purchase Order Report 17-10 authorizing the purchase of supplies, equipment, and services for the District.

PREPARED BY:

Cindy DiPaola, Director-Operations

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District's mission.

Paramount Unified School District

2017/2018

Purchase Orders To Be Ratified and Authorized

January 22, 2018

PO Number	Vendor	Site	Description	Total Amount
010 - General Fund				
18-01702	TEXTBOOK WAREHOUSE	Ed Services - K-8	Literature books (360) (Board adopted: 4/15/17)	\$4,016.90
18-01729	U. S. BANK	Paramount High School	Athletics: transportation services (3)	\$7,227.00 *
18-01765	LOCH UNLIMITED, INC.	Paramount High School West	Skateboard rack	\$3,002.44
18-01767	TANIA L. WHITELEATHER	Special Education	Attorney fees (Board approved: 12/11/17)	\$6,100.00 *
18-01768	HOLLOWAY FIRM	Special Education	Attorney fees (Board approved: 12/11/17)	\$10,000.00 *
18-01770	TEXTBOOK WAREHOUSE	K-5 Schools & Innovative Programs	Battle of the Books: Literature books (640)	\$4,404.53
18-01779	CLASSLINK	Technology	Annual software subscription (Board approved: 11/14/16)	\$36,231.25 *
18-01789	GOPHER SPORTS EQUIPMENT	Roosevelt Elementary School	PE supplies	\$5,194.46 *
010 - General Fund - Calif. Clean Energy Jobs Act				
18-01238	INTER-PACIFIC, INC.	Operations	Replace interior LED lighting installation various sites (Bid # 8-16-17) (increase purchase order from \$551,742.63 to \$564,771.63)	\$13,029.30 *
010 - General Fund - LCAP				
18-01693	ORTIZ LED SOLUTIONS	Operations	LED light supplies (increase purchase order from \$3,495.24 to \$5,018.39)	\$1,523.15
18-01773	STAPLES	Paramount High School	Print cartridges (5)	\$1,687.94
18-01774	KIS COMPUTER CENTER	Paramount High School West	Computer supplies	\$2,299.50
18-01780	USC ROSSIER SCHOOL OF EDUCATION	K-5 Schools & Innovative Programs	Professional development grades 3-5 GATE teachers	\$48,750.00 *
130 - Cafeteria Fund				
18-00781	MODENZA ENTERPRISES LLC	Nutrition Services	Annual: Papa John's pizza (Bid# 10-16-17) (increase purchase order from \$125,000 to \$165,000)	\$40,000.00 *
18-01016	PJ'S EAST LP	Nutrition Services	Annual: Papa John's pizza (increase purchase order from \$10,000 to \$46,000)	\$36,000.00 *
140 - Deferred Maintenance Fund				
18-01784	FC & SONS ROOFING INC.	Paramount High School	Roofing/gutter repairs 700 building, canopy & gym	\$36,225.00 *
211 - Building Fund - Measure I				

* Indicates a request over \$5,000 signifying approval prior to issuing the purchase order.

Paramount Unified School District

2017/2018

Purchase Orders To Be Ratified and Authorized

January 22, 2018

PO Number	Vendor	Site	Description	Total Amount
211 - Building Fund - Measure I				
18-01223	SOUTH BAY HEATING & AIR CONDITIONING INC	Odyssey STEM Academy	Install temperature control systems (30) (Bid# 1-13-14) (increase purchase order from \$40,100 to \$46,200)	\$6,100.00 *
18-01725	JOHN'S WHOLESALE ELECTRIC	Wirtz Elementary School	Electrical supplies	\$1,865.55
18-01749	CHARLES G. HARDY, INC	Operations	Firtex supplies	\$10,071.81 *
18-01750	FC & SONS ROOFING INC.	Odyssey STEM Academy	Roofing & gutter repairs rooms 21 & 23	\$8,150.00 *
18-01751	MEAR CONSTRUCTION	Paramount High School West	Exterior paint of main entrance	\$2,450.00
18-01762	REM CUSTOM BUILDERS INC.	Lincoln Elementary School	Classroom renovations (8) (Bid #2-16-17)	\$153,627.70 *
18-01763	SIGNATURE FLOORING, INC.	Odyssey STEM Academy	Install carpet (24)	\$32,900.40 *
18-01764	ALLWOOD	Lincoln Elementary School	Countertops (44)	\$36,070.00 *
18-01793	WEST CO.	Odyssey STEM Academy	Update site electrical systems and classroom related services (Bid# 3-17-18)	\$184,800.00 *
18-01794	REM CUSTOM BUILDERS INC.	Paramount High School West	Construct archways: library building	\$14,523.00 *
18-01795	REM CUSTOM BUILDERS INC.	Paramount High School West	Window sill repairs	\$14,896.00 *
18-01796	REM CUSTOM BUILDERS INC.	Paramount High School West	Install windows (8)	\$6,487.00 *
18-01798	ORTIZ LED SOLUTIONS	Odyssey STEM Academy	Supply exterior LED lighting	\$9,497.59 *
18-01803	SIGNATURE FLOORING, INC.	Odyssey STEM Academy	Install carpet in classrooms & offices (Bid #4-16-17)	\$39,184.06 *
18-01804	NIC PARTNERS, INC.	Odyssey STEM Academy	Clock/Bell/Speaker System (CMAS contract #13-14-70-2473W)	\$47,529.34 *

* Indicates a request over \$5,000 signifying approval prior to issuing the purchase order.

Paramount Unified School District

2017/2018

Purchase Orders To Be Ratified and Authorized

January 22, 2018

PURCHASE ORDER SUMMARY BY FUND

101 Purchase orders for a total of **\$849,326.96**

010 - General Fund	To Be Authorized	\$64,752.71
	To Be Ratified Over \$1,500	\$11,423.87
	To Be Ratified Under \$1,500	\$20,753.78
	Fund Total	\$96,930.36
010 - General Fund - Calif. Clean Energy Jobs Act	To Be Authorized	\$13,029.30
	Fund Total	\$13,029.30
010 - General Fund - LCAP	To Be Authorized	\$48,750.00
	To Be Ratified Over \$1,500	\$5,510.59
	To Be Ratified Under \$1,500	\$2,549.71
	Fund Total	\$56,810.30
120 - Child Development Fund	To Be Ratified Under \$1,500	\$179.55
	Fund Total	\$179.55
130 - Cafeteria Fund	To Be Authorized	\$76,000.00
	To Be Ratified Under \$1,500	\$2,000.00
	Fund Total	\$78,000.00
140 - Deferred Maintenance Fund	To Be Authorized	\$36,225.00
	Fund Total	\$36,225.00
211 - Building Fund - Measure I	To Be Authorized	\$563,836.90
	To Be Ratified Over \$1,500	\$4,315.55
	Fund Total	\$568,152.45

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ruben Frutos, Assistant Superintendent-Business Services
DATE: January 22, 2018
SUBJECT: Warrants for the Month of December 2017

BACKGROUND INFORMATION

The following warrants were issued during the month of December:

FUNDS	REGISTER NO.		AMOUNT
<u>GENERAL FUND (01)</u>			
Certificated Salaries	C1E/353	\$	7,307,613.83
Classified Salaries	C5E/353	\$	3,020,442.75
Commercial Warrants	24212443/24259315	\$	2,197,757.55
TOTAL GENERAL FUND		\$	<u>12,525,814.13</u>
<u>ADULT EDUCATION FUND (11)</u>			
Certificated Salaries	C1E/C3E	\$	125,006.68
Classified Salaries	E4J/H1K	\$	52,201.38
Commercial Warrants	24212443/24259315	\$	667,445.50
TOTAL ADULT EDUCATION FUND		\$	<u>844,653.56</u>
<u>CHILD DEVELOPMENT FUND (12)</u>			
Certificated Salaries	C1E/C5E	\$	52,722.47
Classified Salaries	E4J/H1K	\$	58,516.15
Commercial Warrants	24212443/24259315	\$	4,939.42
TOTAL CHILD DEVELOPMENT		\$	<u>116,178.04</u>
<u>DEFERRED MAINTENANCE FUND (14)</u>			
Commercial Warrants	24212443/24259315	\$	253,305.82
TOTAL CHILD DEVELOPMENT		\$	<u>253,305.82</u>
<u>BUILDING (BOND) FUND (21)</u>			
Commercial Warrants	24212443/24259315	\$	0.00
TOTAL BUILDING (BOND) FUND		\$	<u>0.00</u>

CONSENT ITEM: 4.2-C

MEASURE I (BOND) FUND (21.1)

Commercial Warrants	24212443/24259315	\$	191,035.45
TOTAL BUILDING (BOND) FUND		\$	<u>191,035.45</u>

CAPITAL FACILITIES FUND (25)

Certificated Salaries	C1E	\$	6,001.75
Commercial Warrants	24212443/24259315	\$	17,164.34
TOTAL CAPITAL FACILITIES FUND		\$	<u>23,166.09</u>

SCHOOL FACILITIES FUND (35)

Commercial Warrants	24212443/24259315	\$	15,427.50
TOTAL SCHOOL FACILITIES FUND		\$	<u>15,427.50</u>

CAFETERIA FUND (13)

Classified Salaries	E4J/352	\$	322,168.94
Commercial Warrants	24212443/24259315	\$	370,136.61
TOTAL CAFETERIA FUND		\$	<u>692,305.55</u>

SELF-INSURANCE FUND - H & W (67.0)

Commercial Warrants	24212443/24259315	\$	37,503.69
TOTAL SELF-INSURANCE FUND - H & W		\$	<u>37,503.69</u>

SELF-INSURANCE FUND - Workers' Comp (67.1)

Commercial Warrants	24212443/24259315	\$	0.00
TOTAL SELF-INSURANCE FUND - Workers' Comp		\$	<u>0.00</u>

SELF-INSURANCE FUND - Early Retirees (67.2)

Commercial Warrants	24212443/24259315	\$	10,215.08
TOTAL SELF-INSURANCE FUND - Early Retirees		\$	<u>10,215.08</u>

REVOLVING CASH FUND

Commercial Warrants	9805/9849	\$	17,410.04
TOTAL REVOLVING CASH FUND		\$	<u>17,410.04</u>

TOTAL WARRANTS ALL FUNDS

\$ 14,727,014.95

POLICY/ISSUE:

Education Code, Section 42643 - Keeping a Register of Warrants Open to Public
Inspection Required
Board Policy 3326.1 - Warrants

FISCAL IMPACT:

As shown above

STAFF RECOMMENDATION:

Approve warrants for all funds through December with a total of \$14,727,014.95.

PREPARED BY:

Patricia Tu, Director-Fiscal Services

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District's mission.

Paramount Unified School District

TO: Board of Education
FROM: Ruth Pérez, Superintendent
DATE: January 22, 2018
SUBJECT: Resolution 17-25: Full and Fair Funding of California's Public Schools

BACKGROUND INFORMATION:

The California School Boards Association (CSBA) has enlisted the help of the nearly 1,000 California school districts and regional educational agencies to adopt a resolution urging the State Legislature to fund California's public schools at the national average or higher by the year 2020, and at a level equal to or above the average of the top 10 states by 2025.

California has the world's sixth largest economy and the highest gross domestic product of any state. Yet, we rank near the bottom nationally in funding for public schools, a status that threatens the prosperity of our state and the strength of our communities.

While California lags behind most of the country in public school funding, school districts and county offices of education are facing increased financial pressure from rapidly rising costs. It is time that California end decades of underinvestment in public schools and provide the resources needed to offer all students a high-quality education.

POLICY/ISSUE:

Education Code 35166, Powers of Unified School District Governing Board

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Adopt Resolution 17-25 calling for Full and Fair Funding of California's Public Schools.

PREPARED BY:

Ruth Pérez, Superintendent

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus, especially reading/language arts, ELD, mathematics and Core.

ACTION ITEM: 1.1-A

PARAMOUNT UNIFIED SCHOOL DISTRICT

RESOLUTION 17-25

FULL AND FAIR FUNDING OF CALIFORNIA'S PUBLIC SCHOOLS

WHEREAS, California has the sixth largest economy in the world, and the largest Gross Domestic Product (GDP) of any state in the nation; and

WHEREAS, despite California's leadership in the global economy, the state falls in the nation's bottom quintile on nearly every measure of public K-12 school funding and school staffing; and

WHEREAS, California ranks 45th nationally in the percentage of taxable income spent on education, 41st in per-pupil funding, 45th in pupil-teacher ratios and 48th in pupil-staff ratios; and

WHEREAS, K-12 school funding has not substantially increased, on an inflation-adjusted basis, for more than a decade; and

WHEREAS, under the Local Control Funding Formula (LCFF), state funding for K-12 schools has only this year recently returned to levels predating the Great Recession of 2007; and

WHEREAS, the modest revenue increases since the implementation of LCFF have been eroded by rapidly increasing costs for health care, pensions, transportation and utilities; and

WHEREAS, 58 percent of California's public school students are eligible for free and reduced-price lunch — 13 percent above the national average — and 23 percent of California students are English learners, more than twice the national average; and

WHEREAS, California's investment in public schools is out of alignment with its wealth, its ambitions, its demographics and the demands of a 21st-century education; and

WHEREAS, in 2007, a bipartisan group of California leaders commissioned a report titled *Getting Down to Facts*, which stated it would take an additional \$17 billion annually to meet the State Board of Education achievement targets for K-12 schools; and

WHEREAS, in 2016, a California School Boards Association (CSBA) report, *California's Challenge: Adequately Funding Education in the 21st Century*, updated the *Getting Down to Facts* data and determined that, adjusting for inflation, an additional \$22 billion to \$40 billion annually would be required to provide all public school students with access to a high-quality education; and

WHEREAS, California funds schools at roughly \$1,961 per student less than the national average, which translates to approximately \$3,462 per student when adjusted for California being a high-cost state; and

WHEREAS, California trails the average of the top 10 states by almost \$7,000 in per-pupil funding; and

WHEREAS, in *Robles-Wong v. State of California*, a group of plaintiffs led by CSBA argued that California’s school funding system violated Article IX of the State Constitution by denying all students access to an education that prepares them for economic security and full participation in our democratic institutions; and

WHEREAS, the California Supreme Court declined to hear the case by a 4-3 margin, prompting Justice Goodwin H. Liu to write: “It is regrettable that this court, having recognized education as a fundamental right in a landmark decision 45 years ago [*Serrano v. Priest* (1971) 5 Cal.3d 584], should now decline to address the substantive meaning of that right.”; and

WHEREAS, in order to prepare our students for participation in a democratic society and an increasingly competitive, technology-driven global economy, California must fund schools at a level sufficient to support student success; and

WHEREAS, despite its vast wealth, California has consistently underfunded public education while widening its scope, adding new requirements and raising standards without providing appropriate resources to prepare all students for college, career and civic life; and

WHEREAS, if California is to close opportunity and achievement gaps and create a public school system that offers consistently high levels of education, the State must provide schools with the resources to meet the needs of their specific populations;

NOW, THEREFORE BE IT RESOLVED, that the Governing Board of the Paramount Unified School District urges the State Legislature to fund California public schools at the national average or higher by the year 2020, and at a level that is equal to or above the average of the top 10 states nationally by 2025 and to maintain, at a minimum, this level of funding until otherwise decreed.

Adopted this 22nd day of January, 2018 by the following vote:

Vivian Hansen
President, Board of Trustees
Paramount Unified School District

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ryan Smith, Assistant Superintendent-Secondary Educational Services
DATE: January 22, 2018
SUBJECT: Memorandum of Understanding with Ambassadors of Compassion

BACKGROUND INFORMATION:

Paramount Unified School District in partnership with Emmanuel Church seeks to enter into an agreement with the Ambassadors of Compassion (AOC) Program. This program revolves around giving high school age youth the opportunity to examine and experience life-ready principles through small group discussions and community based projects. In partnership with civic, business and community volunteers, the AOC program connects students with mentors and equips them with resiliency, hope and personal leadership skills. As part of the program, all students are asked to engage in a group service project and an individual service project. The curriculum is non-faith based and evolves around the principals of L.I.F.E.:

- **L – LABOR** (Understanding the role that labor plays in lives, recognizing the needs of others and the needs within the community, and taking action to help)
- **I – INFLUENCE** (Recognizing that people are influenced both positively and negatively by the culture and those around them)
- **F – FORGIVENESS** (Discovering that forgiveness is a process, and understanding and experiencing the freedom and power that comes from forgiving others)
- **E – EXPERIENCES** (Exploring the importance of building on life experiences and those of others and facing and letting go of negative experiences)

POLICY/ISSUE:

Board Policy 6141.1 – Experimental/Innovative Programs
Board Policy 1210 – Community Relations

FISCAL IMPACT:

None

ACTION ITEM: 3.1-A

STAFF RECOMMENDATION:

Approve the Memorandum of Understanding with Ambassadors of Compassion to provide high school age youth the opportunity to examine and experience life-ready principles through small group discussions and community based projects.

PREPARED BY:

Manuel San Miguel, Director- Student Services

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.



School Agreement

For the Ambassadors of Compassion R.I.S.E. and L.I.F.E. Programs

This School Agreement (the "Agreement"), dated _____, 20____, confirms the mutual understanding and agreement by and between Lift Up America ("LUA"), a Texas nonprofit corporation and tax exempt 501(c)(3) education and humanitarian organization with its principal business address at 27525 Puerta Real, Ste. 100-421, Mission Viejo, CA 92691 and _____ (the "District" or "School").

The Ambassadors of Compassion ("AOC") Program is a character development and youth leadership program, produced, published, managed and owned by LUA (hereinafter the "Program") that empowers youth by equipping them to succeed as they take responsibility for their own life and serve the needs of their community. Both the R.I.S.E. and L.I.F.E. Programs consist of a 12-session student journal and take approximately 17 weeks to administer when the students schedule meetings once per week for approximately one hour. This includes a week for each of the following – the 12 journal sessions, the Kickoff Event, pre Resiliency Assessment, post Resiliency Assessment, a wrap-up session to discuss the Calls to Action from Session 12 and an Honor Event for those students who complete the Program. Combining sessions such as scheduling both the Kickoff and pre Resiliency Assessment or the post Resiliency Assessment and the Honor Event or two journal sessions into a single week or any other combination that best fits the needs of the School, can shorten the 17-week period. Either Program can be scheduled to work well in a summer school setting or the length of either Program can be significantly extended and customized to cover the scheduling needs of the group.

**Detailed information concerning the AOC Program materials is available from your AOC Representative and on the Team Coach training site.*

Terms, Conditions and Responsibilities

Lift Up America and the District or School agree to the following:

1. **Term & Termination:**

This Agreement shall begin the day and year first written above and shall terminate on the following date or at the end of the second year: _____, 20 ____.

2. **Responsibilities of LUA:**

LUA will provide either the R.I.S.E. or L.I.F.E. Program to the District or School, which includes a personal student journal for each participating student, Kickoff Event video and/or Kickoff Event instructions, instructions for an Honor Event, a pre and post Resiliency Assessment, student videos, online teaching materials for Team Coaches, access to online training videos, student diploma templates and other tools and materials developed by LUA for the Program (collectively referred to as the “Materials”).

3. **Responsibilities of the District or School:** During the term of the Agreement, the District or School agrees to the following:

- a. The District or School acknowledges and agrees that the full cost of the AOC Program is \$120.00 per student participant (see addendum 1). For any portion of the cost that the District or School is unable to fund, LUA has undertaken to help raise the difference through its own fundraising efforts with donors and businesses who believe in the value and efficacy of the AOC Program training in schools. The District or School recognizes that the total value of the AOC training will be significantly increased by the degree of local community involvement and participation. LUA requests the District or School lending its support and community connections and help provide LUA with access to potential local funding sources wherever possible and appropriate under District or School policy.
- b. The District or School has reviewed the Program and agrees that the Program is appropriate for its students.
- c. Lift Up America will provide the District or School access to a third party developed pre and post Resiliency Assessment. This assessment provides a statistically sound and researched-based approach to help schools understand the strengths that are related to the long-term resiliency of youth. The School principal will have access to the student aggregated data and the ability to create multiple reports. The District or School has the option as to whether or not they choose to administer this assessment. It is the District or the School’s sole responsibility to determine the legality of administering this assessment to its students and whether or not parent permission is required as per District or School policy. The District or School’s participation in the Resiliency Assessment will not affect the cost of the Program.
- d. The actions and behavior of the Team Coaches, whether they be teachers, coaches, other school staff or volunteers from the community, come under the normal District or School supervision, selection and vetting process and are not the responsibility of LUA. LUA shall not have any responsibility for the actions of any Team Coaches.
- e. Provide signed student permission slips for all off-campus (if any) AOC events. District or School agrees that all AOC functions, including the Kickoff and Honor Events and the group and individual service projects, are all District or School functions. All AOC events and activities fall under District or School liability and shall be covered by the District’s or School’s insurance.
- f. The School or District shall provide all transportation for the student participants to and from any off-campus AOC events, if any, including any off-campus community service projects.
- g. During the term of this Agreement, the District or School and its employees, teachers, coaches, contractors, representatives, staff and volunteers (the “District/School Representatives”) may be in contact with or directly working with proprietary information regarding both LUA and its AOC Program(s) that is important to LUA and its competitive position. All information provided by LUA to the District or School shall at all times remain the property of LUA and any such information

concerning the systems, finances, methods, trade secrets or any other information not generally known to the public by the action or consent of LUA, must and shall be maintained in strict confidence and may not be used at any time or in any manner in any work the undersigned District or School or any District/School Representatives may do or will do in the future with other educational institutions or businesses that provide educational materials for schools or other organizations, except by the express written consent of LUA.

h. Program Feedback. The School principal and teachers will provide feedback and stories of transformation regarding the Program via a short LUA-produced online survey.

4. **Mutual Indemnification and Hold Harmless:** LUA shall indemnify and hold the District or School and the District/School Representatives harmless from and against any and all liabilities, losses, damages, costs and expenses which the District or School and the District/School Representatives may hereafter suffer arising out of or resulting from LUA's gross negligence or willful misconduct. LUA shall not be liable to the extent that liability, loss, damage, cost or expense described in this Section 4 results from an act of negligence or willful misconduct by the District or School or the District/School Representatives. The District or School shall indemnify and hold LUA, its directors, employees, agents and affiliates (collectively, the "LUA Representatives") harmless for any and all liabilities, losses, damages, costs and expenses which the LUA Representatives may suffer arising out of or resulting from, directly or indirectly: 1) actions or inactions of Team Coaches and training personnel approved and selected by the District or School; 2) breach of this Agreement by the District or School or District/School Representatives; 3) the negligence or willful misconduct of the District, School or the District/School Representatives; and/or 4) any liability arising out of the transportation of student participants.
5. **Limits of Use:** The District or School and its respective District/School Representatives agree that all Materials provided to them by LUA are limited to use for only the specific Program and period agreed to at the time of engagement and that the District or School or the District/School Representatives do not acquire any intellectual property rights or license under this Agreement. The District, School or the District/School Representatives shall not use the Materials for any purpose other than those purposes expressly allowed by this Agreement and shall not transfer the Materials to any other person or entity. In no case shall the District, School or the District/School Representatives be allowed to copy or reproduce any AOC student journals or materials for future use without payment and the expressed written permission of Lift Up America.
6. **Other Terms and Conditions:**
 - a. The individuals executing this Agreement warrant that they are duly authorized to enter into this Agreement on behalf of their respective organization.
 - b. This Agreement will not be legally binding on the parties until executed by them or their authorized representatives and upon approval by the District or School as required by the District's or School's rules and governance policies.
 - c. The District and School agree that all materials provided to the District or School by LUA, are limited to use for only the specific Program and period agreed to at the time of payment and for which said payment was made and that the District or School do not acquire any trademark, copyright, patent or other intellectual property rights or licenses to such materials under this Agreement.

- d. The District or School cannot make commitments, decisions and/or promises on behalf of LUA without the express prior written consent of LUA.
 - e. This Agreement is the entire contract between the parties and may not be amended except pursuant to a written amendment executed by both parties.
 - f. This Agreement shall be governed by the laws of the State of Georgia, exclusive of the principals of conflicts of laws.
 - g. The District and School agree that they are fully responsible to make sure all of their respective District/School Representatives of any kind fully adhere to the terms of this Agreement.
7. Required Provisions. Contractual provisions required by School or District, if any, are attached hereto as Exhibit A.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the day and year first above written:

Lift Up America:

Name: David Hannah

Signature: _____

Title: Founder/Chairman of Lift Up America

Signer's phone: _____

If applicable, name of LUA representative's organization: _____

District or School Representative:

Name: Ruben Frutos

Signature: _____

Title: Assistant Superintendent

Signer's phone: 562-602-6025

District or school address: 15110 California Avenue

Paramount, CA 90723

Addendum 1

The Paramount Unified School District in agreement with Lift Up America, parent company of Ambassadors of Compassion, acknowledges that corporate and business partners through Lift Up America, will sponsor Paramount High School's participation in the Ambassador of Compassion program. The \$120.00 student participation fee listed on Section 3, Responsibilities of the District or School will be waived. In the event that sponsorship is terminated or cancelled, the District retains the right to unilaterally terminate this agreement and will be held harmless for any fees associated with the participation of this program.

_____ Date _____
Paramount USD

_____ Date: _____
Lift Up America

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ryan Smith, Assistant Superintendent-Secondary Educational Services
DATE: January 22, 2018
SUBJECT: Workforce Investment Act, Title II: Adult Education and Family Literacy Act Grant Award

BACKGROUND INFORMATION:

On March 14, 2012, the Board approved the application for the Workforce Investment Act, Title II: Adult Education and Family Literacy Act program. These funds provide English as a Second Language and Citizenship classes at Paramount Adult School. The California Department of Education has approved funding in the amount of \$432,531 for 2017-2018.

POLICY/ISSUE:

Board Policy 3280 – Gifts, Grants and Bequests

FISCAL IMPACT:

\$432,531 to restricted funds

STAFF RECOMMENDATION:

Accept the Workforce Investment Act, Title II: Adult Education and Family Literacy Act Grant Award for the 2017-18 Fiscal Year.

PREPARED BY:

Manuel San Miguel, Director– Student Services

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District’s primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

ACTION ITEM: 3.2-A

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ryan Smith, Assistant Superintendent–Secondary Educational Services
DATE: January 22, 2018
SUBJECT: Regional Articulation Agreement for CTE Introduction to Engineering and Design (PLTW) Course with various community colleges

BACKGROUND INFORMATION:

On October 28, 2015, the Board approved an articulation agreement for Paramount High School and Cerritos College for the Career and Technical Education (CTE) Introduction to Engineering and Design, Project Lead the Way (PLTW) course. Recently, Cerritos College has partnered with other community colleges through the Advanced Manufacturing and Engineering Technology Linked Learning (AMETLL) Consortium and determined that the introductory course within the CTE Engineering and Design Pathway at Paramount High School, Introduction to Engineering and Design (PLTW), matches the knowledge and skills taught in similar engineering courses offered at select community colleges, and thus meets the requirements to be articulated regionally.

Paramount High School will enter into a regional articulation agreement with Cerritos College, El Camino College, Long Beach City College and Los Angeles Harbor College that will provide a seamless process joining secondary and postsecondary CTE programs of study. With this regional articulation agreement, students can petition for units of college credit with any of the AMETLL Consortium Schools before they graduate high school by meeting the following requirements:

School	College Course	Condition
Cerritos College	Introduction to Engineering Design Using Inventor (ENGT) 103 – (3 units)	Student must earn a grade of “B” or above in the high school course
El Camino College	Engineering Technology (ETEC) 12- (3 units)	Student must earn a grade of “C” or above in the high school course and complete a required exam with a passing mark of “C” or better
Long Beach City College	Technology (TEC) 20 (3 Units)	Student must earn a grade of “B” or above in the high school course
Los Angeles Harbor College	Industrial Design (ID) 101: Materials, Processes, Fabrication (2 Units)	Student must earn a grade of “B” or above in the high school course

ACTION ITEM: 3.3-A

Students must complete the following to receive college credit for regional articulated classes at specific community colleges:

- Complete the community college application and Credit by Exam documentation.
- Receive a final grade in the designated course in high school that meets the minimal requirement outlined by the community college.

Currently there are five sections of Introduction to Engineering and Design (PLTW) offered at Paramount High School-West Campus.

A copy of the articulation agreement is attached under separate cover.

POLICY/ISSUE:

Board Policy 6141 – Curriculum Development

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Authorize the Credit by Examination Regional Articulation Agreement for Introduction to Engineering Design (PLTW) with select community colleges.

PREPARED BY:

Greg Francois, Director - Secondary Education and Instructional Technology

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ruben Frutos, Assistant Superintendent-Business Services
DATE: January 22, 2018
SUBJECT: 2016-2017 Annual Audit

BACKGROUND INFORMATION:

Education Code 41020 requires school districts to file their annual financial audit report with the County Superintendent of Schools, the State Department of Education, and the State Controller no later than December 15. The District's audit report was filed with the appropriate agencies, as required.

The 2016-17 District audit was prepared by the firm of Clifton Larson Allen LLP, Certified Public Accountants. The District received an unqualified opinion, which is the highest opinion that can be received. The audit resulted in one finding as follows:

Findings

- **2017-001 – Internal Controls: Adult Education Site**

For proper segregation of duties, custody, recording and reconciliation duties should be kept separate with appropriate training, supervision and paper trails maintained for a clear audit trail.

District Response – Adult Education

The District will reinforce to all Adult Education staff the process of the daily cash drawer close-out and issue of refunds. Formal training regarding these procedures and any further recommended changes will be held for all pertinent office staff twice annually and will be conducted by the principal with the support of the school secretary.

- **2017-002 – Anti-Fraud Program**

The District should provide training to key staff regarding ethics. In addition, due to the significance and effectiveness of fraud hotlines in detecting and preventing fraud, the District should strengthen its communication to all employees about its fraud hotline program. This should become a part of new employee orientation, as well as publicizing this at least annually to all employees.

District Response

The District will continue with efforts to publicize the program beyond posting posters in lunch rooms.

ACTION ITEM: 4.1-A

POLICY/ISSUE:

Board Policy 3432 – Annual Audit

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Accept the District's annual audit report for the 2016-2017 school year submitted under separate cover.

PREPARED BY:

Patricia Tu, Director-Fiscal Services

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District's mission.

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ruben Frutos, Assistant Superintendent-Business Services
DATE: January 22, 2018
SUBJECT: Notices of Completion – Field Service Contracts

BACKGROUND INFORMATION:

At the meeting of April 10, 2017, the Board of Education authorized the renewal of field service contracts. Individual projects over \$15,000 require a formal Notice of Completion and a five (5%) percent retention for each contract be held until the Board has accepted completion of the project.

The following projects are complete:

Vendor	Project Description	Contract Amount	5% Retention Amount
FC & Sons Roofing, Inc.	PHS: new roof at 700 building, gym, & girls locker room (Bid #4-15-16) P. O. 18-00324	\$ 409,828.00	\$ 20,491.40
REM Custom Builders, Inc.	PHS-West: window installation Phase II (Bid #2-16-17) P. O. 18-01214	\$ 89,082.00	\$ 4,454.10
West Co.	Roosevelt Elementary School: electrical Services	\$ 107,063.00	\$ 5,353.15
Signature Flooring, Inc.	Roosevelt Elementary School: install carpet portable classrooms (16) (Bid #4-16-17)	\$ 17,687.04	\$ 884.36
REM Custom Builders, Inc.	PHS-West: window installation Phase III (Bid #2-16-17) P. O. 18-01381	\$ 81,972.00	\$ 4,098.60

Once the project is deemed complete, it is the responsibility of the District's Board to formally accept the project, file a Notice of Completion and authorize payment to all contracted parties as allowed by contract.

POLICY/ISSUE:

Board Policy 7430 – Acceptance of Completed Projects

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Accept as completed the Field Service Contract for a new roof on the 700 Building, gym, and girls' locker room at Paramount High School; window installation Phase II and Phase III at PHS-West Campus; electrical services at Roosevelt; carpet installation at Roosevelt; and authorize the Superintendent or designee to file the Notices of Completion and make payment to all contracted

ACTION ITEM: 4.2-A

parties upon expiration of the lien period and determination that no liens are outstanding.

PREPARED BY:

Cindy DiPaola, Director-Operations

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District's mission.

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ruben Frutos, Assistant Superintendent-Business Services
DATE: January 22, 2018
SUBJECT: 2017-18 Budget Adjustments as of December 31, 2017

BACKGROUND INFORMATION:

Requests for budget adjustments are submitted for Board approval for various funds. The budget adjustments are self-balancing.

GENERAL FUND (01.0) – UNRESTRICTED – TRANSFER FROM

<u>Object</u>	<u>Description</u>	<u>Amount</u>
1000-1999	Certificated Salaries	\$ 20,125
2000-2999	Classified Salaries	226,730
3000-3999	Employee Benefits	114,132
4000-4999	Books and Supplies	290,537
5000-5999	Services, Other Operating Expenses	1,224,085
6000-6999	Capital Outlay	2,611,880
8100-8299	Federal Revenues	51,442
9790	Reserves	365,606
	Total Transfer From:	\$ 4,904,537

GENERAL FUND (01.0) – UNRESTRICTED – TRANSFER TO

<u>Object</u>	<u>Description</u>	<u>Amount</u>
7000-7999	Transfers Out	\$ 4,310,289
8980-8999	Contributions to Res. Programs	594,248
	Total Transfer To:	\$ 4,904,537

GENERAL FUND (01.0) – RESTRICTED – TRANSFER FROM

<u>Object</u>	<u>Description</u>	<u>Amount</u>
4000-4999	Books and Supplies	\$ 153,178
8100-8299	Federal Revenues	32,477
8600-8799	Other Local Revenues	3,834
9790	Reserves	551,523
	Total Transfer From:	\$ 741,012

ACTION ITEM: 4.3-A

GENERAL FUND (01.0) – RESTRICTED – TRANSFER TO

<u>Object</u>	<u>Description</u>		<u>Amount</u>
1000-1999	Certificated Salaries	\$	114,562
2000-2999	Classified Salaries		5,600
3000-3999	Employee Benefits		38,511
5000-5999	Services, Other Operating Expenses		582,339
	Total Transfer To:	\$	741,012

ADULT EDUCATION FUND (11.0) – TRANSFER FROM

<u>Object</u>	<u>Description</u>		<u>Amount</u>
4000-4999	Books and Supplies	\$	23,753
5000-5999	Services, Other Operating Expenses		12,857
8600-8799	Other Local Revenues		1,436
	Total Transfer From:	\$	38,046

ADULT EDUCATION FUND (11.0) – TRANSFER TO

<u>Object</u>	<u>Description</u>		<u>Amount</u>
1000-1999	Certificated Salaries	\$	17,386
2000-2999	Classified Salaries		17,212
3000-3999	Employee Benefits		3,448
	Total Transfer To:	\$	38,046

DEFERRED MAINTENANCE FUND (14.0) – TRANSFER FROM

<u>Object</u>	<u>Description</u>		<u>Amount</u>
8910-8929	Transfers In	\$	4,310,289
	Total Transfer From:	\$	4,310,289

DEFERRED MAINTENANCE FUND (14.0) – TRANSFER TO

<u>Object</u>	<u>Description</u>		<u>Amount</u>
2000-2999	Classified Salaries	\$	238,196
3000-3999	Employee Benefits		104,475
4000-4999	Books and Supplies		143,952
5000-5999	Services, Other Operating Expenses		1,251,786
6000-6999	Capital Outlay		2,571,880
	Total Transfer To:	\$	4,310,289

BUILDING FUND – MEASURE I (21.1) – TRANSFER FROM

<u>Object</u>	<u>Description</u>		<u>Amount</u>
6000-6999	Capital Outlay	\$	10,000
	Total Transfer From:	\$	10,000

BUILDING FUND – MEASURE I (21.1) – TRANSFER TO

<u>Object</u>	<u>Description</u>		<u>Amount</u>
4000-4999	Books and Supplies	\$	9,000
5000-5999	Services, Other Operating Expenses		1,000
	Total Transfer To:	\$	10,000

POLICY/ISSUE:

Board Policy 3150 - Budget as Spending Plan

FISCAL IMPACT:

As reflected in the 2017-18 Revised Budget as shown above.

STAFF RECOMMENDATION:

Approve the 2017-18 Budget Adjustments for the General Funds, Unrestricted and Restricted, Adult Education Fund, Deferred Maintenance Fund, and Measure I Fund.

PREPARED BY:

Patricia Tu, Director-Fiscal Services

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District's mission.

PARAMOUNT UNIFIED SCHOOL DISTRICT
UNRESTRICTED GENERAL FUND (01)
BUDGET REVISIONS
2017-2018

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
			Adopted Budget	Unaudited Actuals	07/01 - 08/31 Board Date	09/01 - 09/30 Board Date	10/01 - 10/31 Board Date	1st Interim Board Date	12/01-12/31 Board Date	1/1-1/31 Board Date	2nd Interim Board Date	3/1-3/31 Board Date	04/01 - 04/31 Board Date	5/1-5/31 Board Date	Final Budget
2	Revenues:														
3	Revenue Limit Sources	8010-8099	159,635,783						51,442						\$ 159,635,783
4	Federal Revenues	8100-8299	52,820					2,204,656							\$ 104,262
5	Other State Revenues	8300-8599	2,858,416			37,648									\$ 5,100,720
6	Other Local Revenues	8600-8799	805,660			64,033									\$ 869,693
7	A. Total Revenues		\$ 163,352,679	\$ -	\$ -	\$ 101,681	\$ -	\$ 2,204,656	\$ 51,442	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 165,710,458
8															
9	Expenditures:														
10	Certificated Salaries	1000-1999	69,514,610		26,961	(54,743)	(47,287)	50,321	(20,125)						\$ 69,469,737
11	Classified Salaries	2000-2999	16,258,300		48,045	32,687	74,554	(321,048)	(226,730)						\$ 15,865,808
12	Employee Benefits	3000-3999	32,616,774		16,072	(43,497)	23,851	59,402	(114,132)						\$ 32,558,470
13	Books and Supplies	4000-4999	13,170,691		(348,908)	(19,327)	131,230	(132,716)	(290,537)						\$ 12,510,433
14	Services, Other Operating Expenses	5000-5999	17,281,790		369,030	236,632	(119,299)	130,021	(1,224,065)						\$ 16,676,090
15	Capital Outlay	6000-6999	7,092,346		70,000		32,895	-	(2,611,880)						\$ 4,583,361
16	Other Outlay	7100-7299	100,000					110,100							\$ 100,000
17	Indirect Costs	7300-7399	(515,116)				(174,065)								\$ (579,081)
18	B. Total Expenditures		\$ 155,519,395	\$ -	\$ 181,200	\$ 153,752	\$ (78,121)	\$ (103,919)	\$ (4,487,489)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 151,184,818
19															
20	C. Excess (Deficiency) of Revenues														
21	Over Expenditures		\$ 7,833,284	\$ -	\$ (181,200)	\$ (153,752)	\$ 179,802	\$ 2,308,575	\$ 4,538,931	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,525,640
22															
23	Other Financing Sources/Uses														
24	D. Transfers In	8910-8929													\$ -
25	E. Transfers Out	7610-7629	\$ 1,591,000												\$ 1,591,000
26	F. Financing Sources	8930-8979													\$ -
27	G. Financing Uses	7630-7699						4,310,289							\$ 4,310,289
28	H. Flexibility Transfers	8997													\$ -
29	I. Flexibility Transfers	8998													\$ -
30	J. Contributions to Res. Programs	8980-8999	(20,364,556)			(302,197)	(302,197)	67,594	(594,248)						\$ (21,193,407)
31	K. Total, Other Sources/Uses		\$ (21,955,556)	\$ -	\$ -	\$ -	\$ (302,197)	\$ 67,594	\$ (4,904,537)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (23,912,696)
32															
33	Net Increase (Decrease) in Fund Balance		\$ (14,122,272)	\$ -	\$ (181,200)	\$ (153,752)	\$ (122,395)	\$ 2,376,169	\$ (365,606)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (12,569,056)
34															
35															
36	Beginning Balance		\$ 45,334,639	\$ 40,900,660	\$ 45,334,639	\$ 45,334,639	\$ 45,334,639	\$ 45,334,639	\$ 45,334,639	\$ 45,334,639	\$ 45,334,639	\$ 45,334,639	\$ 45,334,639	\$ 45,334,639	\$ 45,334,639
37	Ending Balance		\$ 31,212,367	\$ 45,334,639	\$ 45,153,439	\$ 44,999,687	\$ 44,877,292	\$ 47,253,461	\$ 46,887,855	\$ 46,887,855	\$ 46,887,855	\$ 46,887,855	\$ 46,887,855	\$ 46,887,855	\$ 46,887,855
38															
39															

PARAMOUNT UNIFIED SCHOOL DISTRICT
RESTRICTED GENERAL FUND (01)
 BUDGET REVISIONS
 2017-2018

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
			Adopted Budget	Unaudited Actuals Board Date 9/1/17	07/01 - 08/31 Board Date 9/25/17	09/01 - 09/30 Board Date 10/23/17	10/01 - 10/31 Board Date 11/13/17	1st Interim Board Date 12/1/17	12/01-12/31 Board Date 01/22/18	1/1-1/31 Board Date	2nd Interim Board Date	3/1-3/31 Board Date	04/01 - 04/31 Board Date	5/1-5/31 Board Date	Final Budget
2	Revenues:														
3	Revenue Limit Sources	8010-8099	\$ -												\$ -
4	Federal Revenues	8100-8299	8,148,706		2,358,614	124,684			32,477						10,664,481
5	Other State Revenues	8300-8599	7,309,867		1,030,529	758,238	535,438	(132,656)							9,501,416
6	Other Local Revenues	8600-8799	1,605,000	285	3,409	14,671	27,934	3,834							1,555,133
7	A.Total Revenues		\$ 16,963,573	\$ -	\$ 1,033,938	\$ 3,131,523	\$ 688,056	\$ (132,371)	\$ 36,311	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,721,030
8	Expenditures:														
10	Certificated Salaries	1000-1999	13,539,696		(24,525)	1,151,281	122,752		114,562						14,903,766
11	Classified Salaries	2000-2999	7,892,138		10,737	523,370	105,123	2,258	5,600						8,539,226
12	Employee Benefits	3000-3999	7,899,461		(2,330)	526,181	83,028	627	38,511						8,545,478
13	Books and Supplies	4000-4999	2,438,088		922,554	728,128	375,025	(815)	(153,178)						4,309,802
14	Services, Other Operating Expenses	5000-5999	5,841,254		179,179	1,115,737	706,330	918,434	582,339						9,343,273
15	Capital Outlay	6000-6999	15,000		90,000	213,563									318,563
16	Other Outgo	7100-7299													
17	Indirect Costs	7300-7399	365,003		(86)	121,946	45,373	(110,100)							422,136
18	B.Total Expenditures		\$ 37,990,640	\$ -	\$ 1,175,529	\$ 4,380,206	\$ 1,437,631	\$ 810,404	\$ 587,834	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 46,382,244
20	C. Excess (Deficiency) of Revenues		\$ (21,027,067)	\$ -	\$ (141,591)	\$ (1,248,683)	\$ (749,575)	\$ (942,775)	\$ (551,523)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (24,661,214)
23	Other Financing Sources/Uses														
24	D. Transfers In	8910-8929	\$ -												\$ -
25	E. Transfers Out	7610-7629	\$ -												\$ -
26	F. Financing Sources	8930-8979	\$ -												\$ -
27	G. Financing Uses	7630-7699	\$ -												\$ -
28	H. Flexibility Transfers	8997	\$ -												\$ -
29	I. Flexibility Transfers	8998	\$ -												\$ -
30	J. Contributions to Res. Programs	8980-8999	\$ 20,364,556			302,197		(67,594)							20,599,159
31	K.Total, Other Sources/Uses		\$ 20,364,556	\$ -	\$ -	\$ 302,197	\$ -	\$ (67,594)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,599,159
32	Net Increase (Decrease) in Fund Balance		\$ (662,511)	\$ -	\$ (141,591)	\$ (1,248,683)	\$ (447,378)	\$ (1,010,369)	\$ (551,523)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (4,062,055)
35	Beginning Balance		\$ 7,789,441	\$ 7,287,817	\$ 7,789,442	\$ 7,789,442	\$ 7,789,442	\$ 7,789,442	\$ 7,789,442	\$ 7,789,442	\$ 7,789,442	\$ 7,789,442	\$ 7,789,442	\$ 7,789,442	\$ 7,789,442
37	Ending Balance		\$ 7,126,930	\$ 7,769,442	\$ 7,647,851	\$ 6,399,168	\$ 5,951,790	\$ 4,941,421	\$ 4,389,898	\$ 4,389,898	\$ 4,389,898	\$ 4,389,898	\$ 4,389,898	\$ 4,389,898	\$ 4,389,898

PARAMOUNT UNIFIED SCHOOL DISTRICT
ADULT ED FUND (11)
 BUDGET REVISIONS
 2017-2018

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
			Adopted Budget	Unaudited Actuals Board Date 9/1/17	07/01 - 08/31 Board Date 9/25/17	09/01 - 09/30 Board Date 10/23/17	10/01 - 10/31 Board Date 11/13/17	1st Interim Board Date 12/11/17	12/01-12/31 Board Date 01/22/18	1/1-1/31 Board Date	2nd Interim Board Date	3/1-3/31 Board Date	04/01 - 04/31 Board Date	5/1-5/31 Board Date	Final Budget
2	Revenues:														
3	Revenue Limit Sources	8010-8099	-												
4	Federal Revenues	8100-8299	746,808		(28,944)	(52,721)									665,143
5	Other State Revenues	8300-8599	5,828,777												5,828,777
6	Other Local Revenues	8600-8799	233,000		2,783	1,911		1,436							239,130
7	A. Total Revenues		\$ 6,808,585	\$ -	\$ 2,783	\$ (27,033)	\$ (52,721)	\$ -	\$ 1,436	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,733,050
9	Expenditures:														
10	Certificated Salaries	1000-1999	1,360,054	12,000	3,745	(58,767)		17,386							1,334,418
11	Classified Salaries	2000-2999	542,630	25,000	(5,966)			17,212							578,876
12	Employee Benefits	3000-3999	619,720	10,109	(1,974)	(12,359)		3,448							618,964
13	Books and Supplies	4000-4999	132,825	285,185	(12,386)	(22,081)	(10,000)	(23,753)							349,790
14	Services, Other Operating Expenses	5000-5999	4,078,538	139,091	(2,574)	47,574	10,000	(12,857)							4,259,772
15	Capital Outlay	6000-6999	-	7,000	(7,000)										-
16	Other Outgo	7100-7299	-	-	-	-	-	-	-	-	-	-	-	-	-
17	Indirect Costs	7300-7399	74,818	13,721	(878)	(7,189)									80,472
18	B. Total Expenditures		\$ 6,808,585	\$ -	\$ 492,106	\$ (27,033)	\$ (52,802)	\$ -	\$ 1,436	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,222,292
19															
20	C. Excess (Deficiency) of Revenues		\$ -	\$ (489,323)	\$ -	\$ 81	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (489,242)
21	Over Expenditures														
22															
23	Other Financing Sources/Uses														
24	D. Transfers In	8910-8929	-												-
25	E. Transfers Out	7610-7629	-												-
26	F. Financing Sources	8930-8979	-												-
27	G. Financing Uses	7630-7699	-												-
28	H. Contributions to Res. Programs	8980-8999	-												-
29	I. Total, Other Sources/Uses		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
30	Net Increase (Decrease) in Fund Balance		\$ -	\$ (489,323)	\$ -	\$ 81	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (489,242)
31															
32															
33															
34	Beginning Balance		\$ 2,560,329	\$ 2,744,095	\$ 2,560,329	\$ 2,560,329	\$ 2,560,329	\$ 2,560,329	\$ 2,560,329	\$ 2,560,329	\$ 2,560,329	\$ 2,560,329	\$ 2,560,329	\$ 2,560,329	\$ 2,560,329
35	Ending Balance		\$ 2,560,329	\$ 2,560,329	\$ 2,071,006	\$ 2,071,006	\$ 2,071,087	\$ 2,071,087	\$ 2,071,087	\$ 2,071,087	\$ 2,071,087	\$ 2,071,087	\$ 2,071,087	\$ 2,071,087	\$ 2,071,087

PARAMOUNT UNIFIED SCHOOL DISTRICT
DEFERRED MAINTENANCE FUND (14)
BUDGET REVISIONS
2017-2018

		Adopted Budget	Unaudited Actuals Board Date 9/1/17	07/01 - 09/31 Board Date 9/25/17	09/01 - 09/30 Board Date 10/23/17	10/01 - 10/31 Board Date 11/13/17	1st Interim Board Date 12/11/17	12/01 - 12/31 Board Date 01/22/18	1/1 - 1/31 Board Date	2nd Interim Board Date	3/1 - 3/31 Board Date	04/01 - 04/31 Board Date	5/1 - 5/31 Board Date	Final Budget
Revenues:														
Revenue Limit Sources	8010-8099	\$ -												\$ -
Federal Revenues	8700-8299	\$ -												\$ -
Other State Revenues	8300-8599	\$ -												\$ -
Other Local Revenues	8600-8799	\$ -												\$ -
A. Total Revenues		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures:														
Certificated Salaries	1000-1999	\$ -						238,196						\$ 238,196
Classified Salaries	2000-2999	\$ -						104,475						\$ 104,475
Employee Benefits	3000-3999	\$ -						143,952						\$ 143,952
Books and Supplies	4000-4999	\$ -						1,251,786						\$ 1,251,786
Services, Other Operating Expenses	5000-5999	\$ -						2,571,880						\$ 2,571,880
Capital Outlay	6000-6999	\$ -												\$ -
Other Outgo	7100-7299	\$ -												\$ -
Indirect Costs	7300-7399	\$ -												\$ -
B. Total Expenditures		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,310,289	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,310,289
C. Excess (Deficiency) of Revenues Over Expenditures		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (4,310,289)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (4,310,289)
Other Financing Sources/Uses														
D. Transfers In	8910-8929	\$ -						4,310,289						\$ 4,310,289
E. Transfers Out	7610-7629	\$ -												\$ -
F. Financing Sources	8930-8979	\$ -												\$ -
G. Financing Uses	7630-7699	\$ -												\$ -
H. Contributions to Res. Programs	8980-8999	\$ -												\$ -
I. Total, Other Sources/Uses		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,310,289	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,310,289
Net Increase (Decrease) in Fund Balance		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Beginning Balance		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Balance		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PARAMOUNT UNIFIED SCHOOL DISTRICT
BUILDING MEASURE I FUND (21.1)
 BUDGET REVISIONS
 2017-2018

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	
			Adopted Budget	Unaudited Actuals Board Date 9/1/17	07/01 - 08/31 Board Date 9/25/17	09/01 - 09/30 Board Date 10/23/17	10/01 - 10/31 Board Date 11/13/17	1st Interim Board Date 12/11/17	12/01-12/31 Board Date 01/22/18	1/1-1/31 Board Date	2nd Interim Board Date	3/1-3/31 Board Date	04/01 - 04/31 Board Date	5/1-5/31 Board Date	Final Budget	
2	Revenues:															
3	Revenue Limit Sources															
4	Federal Revenues	8010-8099	\$ -													
5	Other State Revenues	8100-8299	\$ -													
6	Other Local Revenues	8300-8599	\$ -													
7	Other Local Revenues	8600-8799	\$ -													
8	A. Total Revenues		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9	Expenditures:															
10	Certificated Salaries	1000-1999	\$ -													
11	Classified Salaries	2000-2999	\$ -													
12	Employee Benefits	3000-3999	\$ -													
13	Books and Supplies	4000-4999	\$ -													
14	Services, Other Operating Expenses	5000-5999	\$ -	25,000			18,700	5,000	9,000						57,700	
15	Capital Outlay	6000-6999	\$ -	130,000			5,000	(5,000)	1,000						131,000	
16	Other Outgo	7100-7299	\$ -	18,895,000			5,864,300		(10,000)						25,249,300	
17	Indirect Costs	7300-7399	\$ -													
18	B. Total Expenditures		\$ -	\$ 19,050,000	\$ 500,000	\$ 5,888,000	\$ 5,888,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,438,000	
19																
20	C. Excess (Deficiency) of Revenues		\$ -	\$ (19,050,000)	\$ (500,000)	\$ (5,888,000)	\$ (5,888,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (25,438,000)	
21	Over Expenditures															
22																
23	Other Financing Sources/Uses															
24	D. Transfers In	8910-8929	\$ -													
25	E. Transfers Out	7610-7629	\$ -													
26	F. Financing Sources	8930-8979	\$ -	25,438,000											25,438,000	
27	G. Financing Uses	7630-7699	\$ -													
28	H. Contributions to Res. Programs	8980-8999	\$ -													
29	I. Total, Other Sources/Uses		\$ -	\$ 25,438,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,438,000	
30																
31	Net Increase (Decrease) in Fund Balance		\$ -	\$ 6,388,000	\$ (500,000)	\$ (5,888,000)	\$ (5,888,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
32																
33																
34	Beginning Balance		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
35	Ending Balance		\$ -	\$ 6,388,000	\$ 5,888,000	\$ 5,888,000	\$ 5,888,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ruben Frutos, Assistant Superintendent-Business Services
DATE: January 22, 2018
SUBJECT: Reissuance of Warrant After Expiration of the Valid Period

BACKGROUND INFORMATION:

District Employee No. AR1256013 has requested reissuance of an expired reimbursement warrant. The Los Angeles County Office of Education requires a separate Board action to authorize the issuance of warrants beyond four years from the date of original issuance.

POLICY/ISSUE:

None

FISCAL IMPACT:

\$253.29 – General Fund

STAFF RECOMMENDATION:

Approve the reissuance of the warrant after expiration of the valid period.

PREPARED BY:

Patricia Tu, Director-Fiscal Services

DISTRICT PRIORITY 5:

Increase and promote team building and staff involvement in decision making throughout the District.

ACTION ITEM: 4.4-A

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ryan Smith, Assistant Superintendent-Secondary Educational Services
DATE: January 22, 2018
SUBJECT: Revised Administrative Regulation 5141.52 – Suicide Prevention

BACKGROUND INFORMATION:

Submitted for the Board's information is proposed revised Administrative Regulation 5141.52 – Suicide Prevention. The proposed regulation reflects current law and California School Boards Association suggested policies and regulations guidelines. The Board Policy for this Administrative Regulation was approved on November 19, 2014 and does not require additional revisions.

PREPARED BY:

Manuel San Miguel, Director – Student Services

DISTRICT PRIORITY 4:

Improve student support services.

CURRENT ADMINISTRATIVE REGULATION

AR 5141.52 (a)

Students

Suicide Prevention – Long Term Effects and Follow-up.

The aftermath of a suicide is long lasting. While the most intense phase of the crisis will—in the absence of any new incidents—last only a few weeks, some effects may continue for a year or more. Individuals will differ considerably in the time it takes them to work through their feelings. Special counseling initiatives and outreach should continue as long as there is a demand or perceived need. The school counselor, school psychologist or social worker, or community mental health professional may provide longer term care instead of the crisis team. Certain situations such as sporting events, extracurricular activities, graduation, and the anniversary of the suicide itself, may reawaken the distress. The school should respond by being prepared to reintroduce selected postvention measures as indicated.

Often after a school suicide, there is a call for staff training in prevention. Such training is not a substitute for postvention work and should not be instituted until well after the initial phase of the crisis.

The aftermath of a suicide can be one of the more stressful and painful experiences a school will experience. It is also possible for the school to resolve the crisis in a manner which leaves it stronger, more resilient and more caring. This does not mean that the feelings will ever totally go away. It does mean that individuals, organizations, and even whole communities can learn and grow from the experience.

Action Steps in Brief

This section will review and summarize the major points of the postvention plan recommended by the American Association of Suicidology School Suicide Prevention Programs Committee:

1. Plan in advance of any crisis.
2. Select and train a crisis team.
3. Verify report of suicide from medical examiner or police.
4. Team meet with school principal.
5. Assess the situation and adjust size of team accordingly.
6. Disseminate information to faculty, students, and parents.
7. Follow victim's classes throughout day.
8. Arrange for counseling rooms.
9. Invite friends to join group or meet with team members individually.

CURRENT ADMINISTRATIVE REGULATION

AR 5141.52 (b)

Students

Suicide Prevention – Long Term Effects and Follow-up

Action Steps in Brief

10. Check records and provide counseling for all identified students at-risk.
11. Provide counseling or discussion opportunities for faculty.
12. Arrange for students and faculty to attend funeral.
13. Coordinate memorials.
14. Make home visit.
15. Respond to media inquiries.
16. Link with community as appropriate.
17. Follow-up with continued counseling as needed

Regulation
adopted: 4-23-91

PARAMOUNT UNIFIED SCHOOL DISTRICT
Paramount, California

PROPOSED ADMINISTRATIVE REGULATION

AR 5141.52 (a)

Students

Suicide Prevention – Long Term Effects and Follow-up.

~~The aftermath of a suicide is long lasting. While the most intense phase of the crisis will—in the absence of any new incidents—last only a few weeks, some effects may continue for a year or more. Individuals will differ considerably in the time it takes them to work through their feelings. Special counseling initiatives and outreach should continue as long as there is a demand or perceived need. The school counselor, school psychologist or social worker, or community mental health professional may provide longer term care instead of the crisis team. Certain situations such as sporting events, extracurricular activities, graduation, and the anniversary of the suicide itself, may reawaken the distress. The school should respond by being prepared to reintroduce selected postvention measures as indicated.~~

~~Often after a school suicide, there is a call for staff training in prevention. Such training is not a substitute for postvention work and should not be instituted until well after the initial phase of the crisis.~~

~~The aftermath of a suicide can be one of the more stressful and painful experiences a school will experience. It is also possible for the school to resolve the crisis in a manner which leaves it stronger, more resilient and more caring. This does not mean that the feelings will ever totally go away. It does mean that individuals, organizations, and even whole communities can learn and grow from the experience.~~

Action Steps in Brief

~~This section will review and summarize the major points of the postvention plan recommended by the American Association of Suicidology School Suicide Prevention Programs Committee:~~

- ~~1. Plan in advance of any crisis.~~
- ~~2. Select and train a crisis team.~~
- ~~3. Verify report of suicide from medical examiner or police.~~
- ~~4. Team meet with school principal.~~
- ~~5. Assess the situation and adjust size of team accordingly.~~
- ~~6. Disseminate information to faculty, students, and parents.~~
- ~~7. Follow victim's classes throughout day.~~
- ~~8. Arrange for counseling rooms.~~
- ~~9. Invite friends to join group or meet with team members individually.~~

PROPOSED ADMINISTRATIVE REGULATION

AR 5141.52 (b)

Students

Suicide Prevention – Long Term Effects and Follow-up (continued)

Action Steps in Brief

10. ~~Check records and provide counseling for all identified students at risk.~~
11. ~~Provide counseling or discussion opportunities for faculty.~~
12. ~~Arrange for students and faculty to attend funeral.~~
13. ~~Coordinate memorials.~~
14. ~~Make home visit.~~
15. ~~Respond to media inquiries.~~
16. ~~Link with community as appropriate.~~
17. ~~Follow up with continued counseling as needed~~

Staff Development

Suicide prevention training shall be provided to counselors and other selected district employees who interact with students.

Staff development shall include research and information related to the following topics:

1. The higher risk of suicide among certain groups, including, but not limited to, students who are bereaved by suicide; students with disabilities, mental illness, or substance use disorders; students who are experiencing homelessness or who are in out-of-home settings such as foster care; and students who are lesbian, gay, bisexual, transgender, or questioning youth
2. Individual risk factors such as previous suicide attempt(s) or self-harm, history of depression or mental illness, family history of suicide or violence, feelings of isolation, interpersonal conflicts, a recent severe stressor or loss, family instability, impulsivity, and other factors
3. Warning signs that may indicate depression, emotional distress, or suicidal intentions, such as changes in students' personality or behavior and verbalizations of hopelessness or suicidal intent
4. Protective factors that may help to decrease a person's suicide risk, such as resiliency, problem-solving ability, access to mental health care, and positive connections to family, peers, school, and community

PROPOSED ADMINISTRATIVE REGULATION

AR 5141.52 (c)

Students

Suicide Prevention – Long Term Effects and Follow-up (continued)

5. School and community resources and services, including resources and services that meet the specific needs of high-risk groups
6. District procedures for intervening when a student attempts, threatens, or discloses the desire to die by suicide

Instruction

The district's comprehensive health education program shall promote the healthy mental, emotional, and social development of students and shall be aligned with the state content standards and curriculum framework. Suicide prevention instruction shall be incorporated into the health education curriculum at appropriate high school only grades and shall be designed to help students:

1. Identify and analyze signs of depression and self-destructive behaviors and understand how feelings of depression, loss, isolation, inadequacy, and anxiety can lead to thoughts of suicide
2. Develop coping and resiliency skills and self-esteem
3. Learn to listen for signs of suicidal intent and take appropriate actions for providing support
4. Identify trusted adults, school resources, and/or community crisis intervention resources where youth can get help and recognize that there is no stigma associated with seeking services for mental health, substance abuse, and/or suicide prevention

Intervention

Students shall be encouraged to notify a teacher, principal, counselor, or other adult when they are experiencing thoughts of suicide or when they suspect or have knowledge of another student's suicidal intentions.

Every statement regarding suicidal intent shall be taken seriously. Whenever a staff member suspects or has knowledge of a student's suicidal intentions based on the student's verbalizations or act of self-harm, he/she shall

PROPOSED ADMINISTRATIVE REGULATION

AR 5141.52 (d)

Students

Suicide Prevention – Long Term Effects and Follow-up (continued)

promptly notify the principal or school counselor.

Although any personal information that a student discloses to a school counselor shall generally not be revealed, released, referenced, or discussed with third parties, the counselor may report to the principal or student's parents/guardians when he/she has reasonable cause to believe that disclosure is necessary to avert a clear and present danger to the health, safety, or welfare of the student. In addition, the counselor may disclose information of a personal nature to psychotherapists, other health care providers, or the school nurse for the sole purpose of referring the student for treatment.

A school employee shall act only within the authorization and scope of his/her credential or license. An employee is not authorized to diagnose or treat mental illness unless he/she is specifically licensed and employed to do so.

When a suicide attempt or threat is reported, the principal or designee shall ensure student safety by taking the following actions:

1. Immediately securing medical treatment and/or mental health services as necessary
2. Notifying law enforcement and/or other emergency assistance if a suicidal act is being actively threatened
3. Keeping the student under continuous adult supervision until the parent/guardian and/or appropriate support agent or agency can be contacted and has the opportunity to intervene
4. Removing other students from the immediate area as soon as possible

The principal or designee shall document incident in writing, including the steps that the school took in response to the suicide attempt or threat.

For any student returning to school after a mental health crisis, the principal or designee and/or school counselor may meet with the parents/guardians and, if appropriate, with the student to discuss re-entry and appropriate next steps to ensure the student's readiness for return to school.

PROPOSED ADMINISTRATIVE REGULATION

AR 5141.52 (e)

Students

Suicide Prevention – Long Term Effects and Follow-up (continued)

Postvention

In the event that a student dies by suicide, the Superintendent or designee shall communicate with the student's parents/guardians to offer condolences, assistance, and resources. In accordance with the laws governing confidentiality of student record information, the Superintendent or designee shall consult with the parents/guardians regarding facts that may be divulged to other students, parents/guardians, and staff.

The Superintendent or designee shall implement procedures to address students' and staff's grief and to minimize the risk of imitative suicide or suicide contagion. He/she shall provide students, parents/guardians, and staff with information, counseling, and/or referrals to community agencies as needed. School staff may receive assistance from school counselors or other mental health professionals in determining how best to discuss the suicide or attempted suicide with students.

Any response to media inquiries shall be handled by the district-designated spokesperson who shall not divulge confidential information. The district's response shall not sensationalize suicide and shall focus on the district's postvention plan and available resources.

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ruben Frutos, Assistant Superintendent-Business Services
DATE: January 22, 2018
SUBJECT: Monthly Financial Statements, December 2017

BACKGROUND INFORMATION:

Business Services provides a financial statement each month. Staff has prepared a financial statement for each fund in the state-required J-200 format. The information provided includes the Adopted Budget, Revised Budget, expenditures through December 31, 2017, and the percentage of the budget remaining. Highlights include revenues received in excess of \$100,000.

HIGHLIGHTS

Fund 01 – General Fund Revenues

- Received revenue of \$11,348,133 for LCFF December apportionment
- Received revenue of \$3,520,205 for Property Taxes
- Received revenue of \$725,733 for 17/18 Mandated Costs reimbursements
- Received revenue of \$4,717,607 for 17/18 Education Protection Account
- Received revenue of \$159,182 for 16/17 sixth apportionment Title 1 Grant
- Received revenue of \$831,384 for 1st apportionment California Clean Energy Jobs Act

Fund 11 – Adult Education Fund Revenues

- Received revenue of \$485,731 for 17/18 November Adult Education Block Grant

Fund 12 – Child Development Fund Revenues

- No highlights to report

Fund 13 – Cafeteria Fund Revenues

- No highlights to report

Fund 21 – Building Fund Revenues

- No highlights to report

**Fund 25 – Capital Facilities Fund
Revenues**

- No highlights to report

**Fund 35 – County School Facilities Fund
Revenues**

- No highlights to report

**Fund 40 – Special Reserve Fund for Capital Outlay Projects
Revenues**

- No highlights to report

**Fund 67.1 – Workers’ Compensation Fund
Revenues**

- Received revenue of \$151,188 from District contributions for Workers’ Compensation

**Fund 67.2 – Early Retirees Health and Welfare Fund
Revenues**

- Received revenue of \$304,905 from Early Retirees and the District for Health and Welfare premium contributions

PREPARED BY:

Patricia Tu, Director-Fiscal Services

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District’s mission.

**PARAMOUNT UNIFIED SCHOOL DISTRICT
GENERAL FUND-COMBINED (01)
ACTUALS THROUGH 12/31/17**

	A	B	C	D	E	F
1	DESCRIPTION	ACCOUNT CODES	2017-2018 Adopted Budget	2017-2018 Current Budget	Actuals Through 12/31/17	% of Budget Remaining
2	A. Revenue:					
3	1) Revenue Limit Sources	8010-8099	159,635,783	159,673,912	75,815,481	53%
4	2) Federal Revenues	8100-8299	8,201,526	10,684,824	878,759	92%
5	3) Other State Revenues	8300-8599	10,168,283	14,602,136	7,501,688	49%
6	4) Other Local Revenues	8600-8799	2,310,660	2,420,992	1,821,070	25%
7	5) Total Revenues		180,316,252	187,381,864	86,016,998	54%
8	B. Expenditures					
9	1) Certificated Salaries	1000-1999	83,054,306	84,279,066	30,355,656	64%
10	2) Classified Salaries	2000-2999	24,150,438	24,626,164	9,910,442	60%
11	3) Employee Benefits	3000-3999	40,516,235	41,179,569	13,518,750	67%
12	4) Books and Supplies	4000-4999	15,608,779	17,263,950	4,001,795	77%
13	5) Services, Other Operating Expenses	5000-5999	23,123,044	26,661,109	8,884,435	67%
14	6) Capital Outlay	6000-6599	7,107,346	7,513,804	102,232	99%
15		7100-7299				
16	7) Other Outgo	7400-7499	100,000	100,000	51,919	48%
17	8) Direct Support/Indirect Costs	7300-7399	(150,113)	(156,945)	-	100%
18	9) Total Expenditures		193,510,035	201,466,717	66,825,229	67%
19						
20	C. Excess (Deficiency) of Revenues					
21	Over Expenditures Before Other					
22	Financing Sources and Uses					
23			(13,193,783)	(14,084,853)	19,191,769	
24	D. Other Financing Sources/Uses					
25	1) Interfund Transfers					
26	a) Transfers In	8910-8929	-	-	-	
27	b) Transfers Out	7610-7629	1,591,000	1,591,000	1,591,000	
28	2) Other Sources/Uses					
29	a) Sources	8930-8979	-	-	-	
30	b) Uses	7630-7699	-	-	-	
31	3) Contributions to Restricted					
32	Programs	8990-8999	-	-	-	
33	4) Total, Other Financing Sources/Uses		(1,591,000)	(1,591,000)	(1,591,000)	
34						
35	E. Net Increase (Decrease) in Fund Balance					
36						
37	F. Fund Balance Reserves					
38	1) Beginning Balance					
39	a) As of July 1 - Estimated	9791	53,124,081	53,124,081	53,124,081	
40	b) Unaudited Actual Adj.	9792	-	-	-	
41	c) As of July 1 - Unaudited		53,124,081	53,124,081	53,124,081	
42	d) Audit Adj/Restatement	9793	-	-	-	
43	e) Net Beginning Balance		53,124,081	53,124,081	53,124,081	
44	2) Ending Balance June 30		38,339,298	37,448,228	70,724,850	
45						
46	Components of Ending Fund Balance					
47	a) Reserved Amounts					
48	Revolving Cash	9711	40,000	40,000	40,000	
49	Stores	9712	300,000	300,000	300,000	
50	Legally Restricted Balance	9740	7,126,931	4,278,910	4,278,910	
51	b) Designated for Economic Unc.	9789	12,000,000	12,000,000	12,000,000	
52	Designated for Mandated Cost	9775-9780	-	-	-	
53	Designated for Digital High School	9775-9780	-	-	-	
54	Designated for Anticipated State Rev. Cuts	9775-9780				
55	Designated for Other Assignments	9780	10,000,000	10,000,000	10,000,000	
56	c) Undesignated Amount for Projects	9790				
57	d) Unappropriated Amount	9790	8,872,367	10,829,318	44,105,940	

**PARAMOUNT UNIFIED SCHOOL DISTRICT
ADULT EDUCATION FUND (11)
ACTUALS THROUGH 12/31/17**

	A	B	C	D	E	F
1	DESCRIPTION	ACCOUNT CODES	2017-2018 Adopted Budget	2017-2018 Current Budget	Actuals Through 12/31/17	% of Budget Remaining
2	A. Revenue:					
3	1) Revenue Limit Sources	8010-8099	-	-	-	0%
4	2) Federal Revenues	8100-8299	746,808	665,143	25	100%
5	3) Other State Revenues	8300-8599	5,828,777	5,828,777	2,428,660	58%
6	4) Other Local Revenues	8600-8799	233,000	237,694	45,885	81%
7	5) Total Revenues		6,808,585	6,731,614	2,474,570	63%
8	B. Expenditures					
9	1) Certificated Salaries	1000-1999	1,360,054	1,317,032	545,789	59%
10	2) Classified Salaries	2000-2999	542,630	561,664	232,270	59%
11	3) Employee Benefits	3000-3999	619,720	615,516	230,721	63%
12	4) Books and Supplies	4000-4999	132,825	373,543	53,065	86%
13	5) Services, Other Operating Expenses	5000-5999	4,078,538	4,272,629	1,323,326	69%
14	6) Capital Outlay	6000-6599	-	-	-	0%
15		7100-7299				
16	7) Other Outgo	7400-7499	-	-	-	0%
17	8) Direct Support/Indirect Costs	7300-7399	74,818	80,472	-	100%
18	9) Total Expenditures		6,808,585	7,220,856	2,385,171	67%
19						
20	C. Excess (Deficiency) of Revenues					
21	Over Expenditures Before Other					
22	Financing Sources and Uses		-	(489,242)	89,399	
23						
24	D. Other Financing Sources/Uses					
25	1) Interfund Transfers					
26	a) Transfers In	8910-8929	-	-	-	
27	b) Transfers Out	7610-7629	-	-	-	
28	2) Other Sources/Uses					
29	a) Sources	8930-8979	-	-	-	
30	b) Uses	7630-7699	-	-	-	
31	3) Contributions to Restricted					
32	Programs	8990-8999	-	-	-	
33	4) Total, Other Financing Sources/Uses		-	-	-	
34						
35	E. Net Increase (Decrease) in Fund Balance		-	(489,242)	89,399	
36						
37	F. Fund Balance Reserves					
38	1) Beginning Balance					
39	a) As of July 1 - Estimated	9791	2,560,329	2,560,329	2,560,329	
40	b) Unaudited Actual Adj.	9792	-	-	-	
41	c) As of July 1 - Unaudited		2,560,329	2,560,329	2,560,329	
42	d) Audit Adj/Restatement	9793	-	-	-	
43	e) Net Beginning Balance		2,560,329	2,560,329	2,560,329	
44	2) Ending Balance June 30		2,560,329	2,071,087	2,649,728	
45						
46	Components of Ending Fund Balance					
47	a) Reserved Amounts					
48	Revolving Cash	9711	-	-	-	
49	Stores	9712	-	-	-	
50	Legally Restricted Balance	9740	489,242	-	-	
51	b) Designated for Economic Unc.	9770	-	-	-	
52	Other Assignments	9780	2,071,087	2,071,087	2,649,728	
53	c) Undesignated Amount for Projects	9790	-	-	-	
54	d) Unappropriated Amount	9790	-	-	-	

**PARAMOUNT UNIFIED SCHOOL DISTRICT
CHILD DEVELOPMENT FUND (12)
ACTUALS THROUGH 12/31/17**

	A	B	C	D	E	F
1	DESCRIPTION	ACCOUNT CODES	2017-2018 Adopted Budget	2017-2018 Current Budget	Actuals Through 12/31/17	% of Budget Remaining
2	A. Revenue:					
3	1) Revenue Limit Sources	8010-8099	-	-	-	0%
4	2) Federal Revenues	8100-8299	184,000	184,000	31,552	83%
5	3) Other State Revenues	8300-8599	2,276,897	2,315,720	994,329	57%
6	4) Other Local Revenues	8600-8799	30,000	30,000	8,097	73%
7	5) Total Revenues		2,490,897	2,529,720	1,033,978	59%
8	B. Expenditures					
9	1) Certificated Salaries	1000-1999	721,895	722,895	223,902	69%
10	2) Classified Salaries	2000-2999	709,584	717,584	280,445	61%
11	3) Employee Benefits	3000-3999	567,105	569,531	157,271	72%
12	4) Books and Supplies	4000-4999	241,364	270,174	12,685	95%
13	5) Services, Other Operating Expenses	5000-5999	165,654	164,154	32,191	80%
14	6) Capital Outlay	6000-6599		-	-	0%
15		7100-7299				
16	7) Other Outgo	7400-7499		-	-	0%
17	8) Direct Support/Indirect Costs	7300-7399	75,295	76,473	-	100%
18	9) Total Expenditures		2,480,897	2,520,811	706,494	72%
19						
20	C. Excess (Deficiency) of Revenues					
21	Over Expenditures Before Other					
22	Financing Sources and Uses		10,000	8,909	327,484	
23						
24	D. Other Financing Sources/Uses					
25	1) Interfund Transfers					
26	a) Transfers In	8910-8929	-	-	-	
27	b) Transfers Out	7610-7629	-	-	-	
28	2) Other Sources/Uses					
29	a) Sources	8930-8979	-	-	-	
30	b) Uses	7630-7699	-	-	-	
31	3) Contributions to Restricted					
32	Programs	8990-8999	-	-	-	
33	4) Total, Other Financing Sources/Uses		-	-	-	
34						
35	E. Net Increase (Decrease) in Fund Balance		10,000	8,909	327,484	
36						
37	F. Fund Balance Reserves					
38	1) Beginning Balance					
39	a) As of July 1 - Estimated	9791	655,933	655,933	655,933	
40	b) Unaudited Actual Adj.	9792		-	-	
41	c) As of July 1 - Unaudited		655,933	655,933	655,933	
42	d) Audit Adj/Restatement	9793		-	-	
43	e) Net Beginning Balance		655,933	655,933	655,933	
44	2) Ending Balance June 30		665,933	664,842	983,417	
45						
46	Components of Ending Fund Balance					
47	a) Reserved Amounts					
48	Revolving Cash	9711	-	-	-	
49	Stores	9712	-	-	-	
50	Legally Restricted Balance	9740	607,298	606,207	606,207	
51	b) Designated for Economic Unc.	9770		-	-	
52	Other Assignments	9775-9780	58,635	58,635	377,210	
53	c) Undesignated Amount for Projects	9790				
54	d) Unappropriated Amount	9790	-	-	-	

**PARAMOUNT UNIFIED SCHOOL DISTRICT
CAFETERIA - ENTERPRISE FUND (13)
ACTUALS THROUGH 12/31/17**

	A	B	C	D	E	F
1	DESCRIPTION	ACCOUNT CODES	2017-2018 Adopted Budget	2017-2018 Current Budget	Actuals Through 12/31/17	% of Budget Remaining
2	A. Revenue:					
3	1) Revenue Limit Sources	8010-8099	-	-	-	0%
4	2) Federal Revenues	8100-8299	\$ 8,171,800	8,171,800	1,517,430	81%
5	3) Other State Revenues	8300-8599	\$ 651,560	651,560	127,698	80%
6	4) Other Local Revenues	8600-8799	\$ 277,640	277,640	103,889	63%
7	5) Total Revenues		\$ 9,101,000	9,101,000	1,749,017	81%
8	B. Expenditures					
9	1) Certificated Salaries	1000-1999		-	-	0%
10	2) Classified Salaries	2000-2999	\$ 3,472,728	3,472,728	1,509,392	57%
11	3) Employee Benefits	3000-3999	\$ 1,568,063	1,568,063	585,669	63%
12	4) Books and Supplies	4000-4999	\$ 3,870,227	3,870,227	1,728,361	55%
13	5) Services, Other Operating Expenses	5000-5999	\$ 98,213	98,213	123,741	-26%
14	6) Capital Outlay	6000-6599	\$ 87,169	87,169	12,738	85%
15		7100-7299	\$ -	-		
16	7) Other Outgo	7400-7499	\$ -	-	-	0%
17	8) Direct Support/Indirect Costs	7300-7399	-	-	-	0%
18	9) Total Expenditures		9,096,400	9,096,400	3,959,901	56%
19						
20	C. Excess (Deficiency) of Revenues					
21	Over Expenditures Before Other					
22	Financing Sources and Uses		4,600	4,600	(2,210,884)	
23						
24	D. Other Financing Sources/Uses					
25	1) Interfund Transfers					
26	a) Transfers In	8910-8929	-	-	-	
27	b) Transfers Out	7610-7629	-	-	-	
28	2) Other Sources/Uses					
29	a) Sources	8930-8979	-	-	-	
30	b) Uses	7630-7699	-	-	-	
31	3) Contributions to Restricted					
32	Programs	8990-8999	-	-	-	
33	4) Total, Other Financing Sources/Uses		-	-	-	
34						
35	E. Net Increase (Decrease) in Fund Balance		4,600	4,600	(2,210,884)	
36						
37	F. Fund Balance Reserves					
38	1) Beginning Balance					
39	a) As of July 1 - Estimated	9791	701,179	701,179	701,179	
40	b) Unaudited Actual Adj.	9792	-	-	-	
41	c) As of July 1 - Unaudited		701,179	701,179	701,179	
42	d) Audit Adj/Restatement	9793	-	-	-	
43	e) Net Beginning Balance		701,179	701,179	701,179	
44	2) Ending Balance June 30		705,779	705,779	(1,509,705)	
45						
46	Components of Ending Fund Balance					
47	a) Reserved Amounts					
48	Revolving Cash	9711	-	-	-	
49	Stores	9712	-	-	-	
50	Legally Restricted Balance	9740	541,611	568,369	568,369	
51	b) Designated for Economic Unc.	9770	-	-	-	
52	Other Assignments	9780	164,168	137,410	(2,078,074)	
53	c) Undesignated Amount for Projects	9790				
54	d) Unrestricted Net Position	9790	-	-	-	

**PARAMOUNT UNIFIED SCHOOL DISTRICT
BUILDING FUND (21)
ACTUALS THROUGH 12/31/17**

	A	B	C	D	E	F
1	DESCRIPTION	ACCOUNT CODES	2017-2018 Adopted Budget	2017-2018 Current Budget	Actuals Through 12/31/17	% of Budget Remaining
2	A. Revenue:					
3	1) Revenue Limit Sources	8010-8099	-	-	-	0%
4	2) Federal Revenues	8100-8299	-	-	-	0%
5	3) Other State Revenues	8300-8599	-	-	-	0%
6	4) Other Local Revenues	8600-8799	20,000	20,000	30,613	-53%
7	5) Total Revenues		20,000	20,000	30,613	0%
8	B. Expenditures					
9	1) Certificated Salaries	1000-1999	-	-	-	0%
10	2) Classified Salaries	2000-2999	-	-	-	0%
11	3) Employee Benefits	3000-3999	-	-	-	0%
12	4) Books and Supplies	4000-4999	-	4,100	28	99%
13	5) Services, Other Operating Expenses	5000-5999	-	20,000	13,450	0%
14	6) Capital Outlay	6000-6599	300,000	1,399,458	224,489	84%
15		7100-7299	-	-	-	
16	7) Other Outgo	7400-7499	-	-	-	0%
17	8) Direct Support/Indirect Costs	7300-7399	-	-	-	0%
18	9) Total Expenditures		300,000	1,423,558	237,967	83%
19						
20	C. Excess (Deficiency) of Revenues					
21	Over Expenditures Before Other					
22	Financing Sources and Uses		(280,000)	(1,403,558)	(207,354)	
23						
24	D. Other Financing Sources/Uses					
25	1) Interfund Transfers					
26	a) Transfers In	8910-8929	-	-	-	
27	b) Transfers Out	7610-7629	-	-	-	
28	2) Other Sources/Uses					
29	a) Sources	8930-8979	-	-	-	
30	b) Uses	7630-7699	-	-	-	
31	3) Contributions to Restricted					
32	Programs	8990-8999	-	-	-	
33	4) Total, Other Financing Sources/Uses		-	-	-	
34						
35	E. Net Increase (Decrease) in Fund Balance		(280,000)	(1,403,558)	(207,354)	
36						
37	F. Fund Balance Reserves					
38	1) Beginning Balance					
39	a) As of July 1 - Estimated	9791	1,581,359	1,581,359	1,581,359	
40	b) Unaudited Actual Adj.	9792	-	-	-	
41	c) As of July 1 - Unaudited		1,581,359	1,581,359	1,581,359	
42	d) Audit Adj/Restatement	9793	-	-	-	
43	e) Net Beginning Balance		1,581,359	1,581,359	1,581,359	
44	2) Ending Balance June 30		1,301,359	177,801	1,374,005	
45						
46	Components of Ending Fund Balance					
47	a) Reserved Amounts					
48	Revolving Cash	9711	-	-	-	
49	Stores	9712	-	-	-	
50	Legally Restricted Balance	9740	1,122,559	1	1	
51	b) Designated for Economic Unc.	9770	-	-	-	
52	Other Assignments	9780	178,800	177,800	1,374,004	
53	c) Undesignated Amount for Projects	9790				
54	d) Unappropriated Amount	9790	-	-	-	

**PARAMOUNT UNIFIED SCHOOL DISTRICT
BUILDING FUND (21.1)
ACTUALS THROUGH 12/31/17**

	A	B	C	D	E	F
1	DESCRIPTION	ACCOUNT CODES	2017-2018 Adopted Budget	2017-2018 Current Budget	Actuals Through 12/31/17	% of Budget Remaining
2	A. Revenue:					
3	1) Revenue Limit Sources	8010-8099	-	-	-	0%
4	2) Federal Revenues	8100-8299	-	-	-	0%
5	3) Other State Revenues	8300-8599	-	-	-	0%
6	4) Other Local Revenues	8600-8799	-	-	51,824	0%
7	5) Total Revenues		-	-	51,824	0%
8	B. Expenditures					
9	1) Certificated Salaries	1000-1999	-	-	-	0%
10	2) Classified Salaries	2000-2999	-	-	-	0%
11	3) Employee Benefits	3000-3999	-	-	-	0%
12	4) Books and Supplies	4000-4999	-	47,800	87,093	-82%
13	5) Services, Other Operating Expenses	5000-5999	-	130,000	56,015	57%
14	6) Capital Outlay	6000-6599	-	25,259,300	1,574,213	94%
15		7100-7299	-	-	-	
16	7) Other Outgo	7400-7499	-	-	-	0%
17	8) Direct Support/Indirect Costs	7300-7399	-	-	-	0%
18	9) Total Expenditures		-	25,437,100	1,717,321	93%
19						
20	C. Excess (Deficiency) of Revenues					
21	Over Expenditures Before Other					
22	Financing Sources and Uses		-	(25,437,100)	(1,665,497)	
23						
24	D. Other Financing Sources/Uses					
25	1) Interfund Transfers					
26	a) Transfers In	8910-8929	-	-	-	
27	b) Transfers Out	7610-7629	-	-	-	
28	2) Other Sources/Uses					
29	a) Sources	8930-8979	-	25,438,000	25,438,000	
30	b) Uses	7630-7699	-	-	-	
31	3) Contributions to Restricted					
32	Programs	8990-8999	-	-	-	
33	4) Total, Other Financing Sources/Uses		-	25,438,000	25,438,000	
34						
35	E. Net Increase (Decrease) in Fund Balance		-	900	23,772,503	
36						
37	F. Fund Balance Reserves					
38	1) Beginning Balance					
39	a) As of July 1 - Estimated	9791	-	-	-	
40	b) Unaudited Actual Adj.	9792	-	-	-	
41	c) As of July 1 - Unaudited		-	-	-	
42	d) Audit Adj/Restatement	9793	-	-	-	
43	e) Net Beginning Balance		-	-	-	
44	2) Ending Balance June 30		-	900	23,772,503	
45						
46	Components of Ending Fund Balance					
47	a) Reserved Amounts					
48	Revolving Cash	9711	-	-	-	
49	Stores	9712	-	-	-	
50	Legally Restricted Balance	9740	-	-	-	
51	b) Designated for Economic Unc.	9770	-	-	-	
52	Other Assignments	9780	-	900	23,772,503	
53	c) Undesignated Amount for Projects	9790				
54	d) Unappropriated Amount	9790	-	-	-	

**PARAMOUNT UNIFIED SCHOOL DISTRICT
CAPITAL FACILITIES FUND (25)
ACTUALS THROUGH 12/31/17**

	A	B	C	D	E	F
1	DESCRIPTION	ACCOUNT CODES	2017-2018 Adopted Budget	2017-2018 Current Budget	Actuals Through 12/31/17	% of Budget Remaining
2	A. Revenue:					
3	1) Revenue Limit Sources	8010-8099	-	-	-	0%
4	2) Federal Revenues	8100-8299	-	-	-	0%
5	3) Other State Revenues	8300-8599	-	-	-	0%
6	4) Other Local Revenues	8600-8799	170,000	170,000	112,700	34%
7	5) Total Revenues		170,000	170,000	112,700	34%
8	B. Expenditures					
9	1) Certificated Salaries	1000-1999	-	-	30,009	0%
10	2) Classified Salaries	2000-2999	-	-	-	0%
11	3) Employee Benefits	3000-3999	-	-	9,299	0%
12	4) Books and Supplies	4000-4999	10,000	10,000	90,634	-806%
13	5) Services, Other Operating Expenses	5000-5999	618,500	618,500	48,601	92%
14	6) Capital Outlay	6000-6599	271,500	271,500	-	100%
15		7100-7299	-	-	-	
16	7) Other Outgo	7400-7499	-	-	-	0%
17	8) Direct Support/Indirect Costs	7300-7399	-	-	-	0%
18	9) Total Expenditures		900,000	900,000	178,543	80%
19						
20	C. Excess (Deficiency) of Revenues					
21	Over Expenditures Before Other					
22	Financing Sources and Uses		(730,000)	(730,000)	(65,843)	
23						
24	D. Other Financing Sources/Uses					
25	1) Interfund Transfers					
26	a) Transfers In	8910-8929	750,000	750,000	750,000	
27	b) Transfers Out	7610-7629	-	-	-	
28	2) Other Sources/Uses					
29	a) Sources	8930-8979	-	-	-	
30	b) Uses	7630-7699	-	-	-	
31	3) Contributions to Restricted					
32	Programs	8990-8999	-	-	-	
33	4) Total, Other Financing Sources/Uses		750,000	750,000	750,000	
34						
35	E. Net Increase (Decrease) in Fund Balance		20,000	20,000	684,157	
36						
37	F. Fund Balance Reserves					
38	1) Beginning Balance					
39	a) As of July 1 - Estimated	9791	2,806,309	2,806,309	2,806,309	
40	b) Unaudited Actual Adj.	9792	-	-	-	
41	c) As of July 1 - Unaudited		2,806,309	2,806,309	2,806,309	
42	d) Audit Adj/Restatement	9793	-	-	-	
43	e) Net Beginning Balance		2,806,309	2,806,309	2,806,309	
44	2) Ending Balance June 30		2,826,309	2,826,309	3,490,466	
45						
46	Components of Ending Fund Balance					
47	a) Reserved Amounts					
48	Revolving Cash	9711	-	-	-	
49	Stores	9712	-	-	-	
50	Legally Restricted Balance	9740	-	-	-	
51	b) Designated for Economic Unc.	9770	-	-	-	
52	Other Assignments	9780	2,826,309	2,826,309	3,490,466	
53	c) Undesignated Amount for Projects	9790				
54	d) Unappropriated Amount	9790	-	-	-	

**PARAMOUNT UNIFIED SCHOOL DISTRICT
COUNTY SCHOOL FACILITIES FUND (35)
ACTUALS THROUGH 12/31/17**

	A	B	C	D	E	F
1	DESCRIPTION	ACCOUNT CODES	2017-2018 Adopted Budget	2017-2018 Current Budget	Actuals Through 12/31/17	% of Budget Remaining
2	A. Revenue:					
3	1) Revenue Limit Sources	8010-8099	-	-	-	0%
4	2) Federal Revenues	8100-8299	-	-	-	0%
5	3) Other State Revenues	8300-8599	-	-	-	0%
6	4) Other Local Revenues	8600-8799	3,000	3,000	1,281	57%
7	5) Total Revenues		3,000	3,000	1,281	57%
8	B. Expenditures					
9	1) Certificated Salaries	1000-1999	-	-	-	0%
10	2) Classified Salaries	2000-2999	-	-	-	0%
11	3) Employee Benefits	3000-3999	-	-	-	0%
12	4) Books and Supplies	4000-4999	-	-	-	0%
13	5) Services, Other Operating Expenses	5000-5999	200,000	200,000	15,428	92%
14	6) Capital Outlay	6000-6599	-	-	-	0%
15		7100-7299	-	-	-	
16	7) Other Outgo	7400-7499	-	-	-	0%
17	8) Direct Support/Indirect Costs	7300-7399	-	-	-	0%
18	9) Total Expenditures		200,000	200,000	15,428	92%
19						
20	C. Excess (Deficiency) of Revenues					
21	Over Expenditures Before Other					
22	Financing Sources and Uses		(197,000)	(197,000)	(14,147)	
23						
24	D. Other Financing Sources/Uses					
25	1) Interfund Transfers					
26	a) Transfers In	8910-8929	-	-	-	
27	b) Transfers Out	7610-7629	-	-	-	
28	2) Other Sources/Uses					
29	a) Sources	8930-8979	-	-	-	
30	b) Uses	7630-7699	-	-	-	
31	3) Contributions to Restricted					
32	Programs	8990-8999	-	-	-	
33	4) Total, Other Financing Sources/Uses		-	-	-	
34						
35	E. Net Increase (Decrease) in Fund Balance		(197,000)	(197,000)	(14,147)	
36						
37	F. Fund Balance Reserves					
38	1) Beginning Balance					
39	a) As of July 1 - Estimated	9791	366,417	366,417	366,417	
40	b) Unaudited Actual Adj.	9792	-	-	-	
41	c) As of July 1 - Unaudited		366,417	366,417	366,417	
42	d) Audit Adj/Restatement	9793	-	-	-	
43	e) Net Beginning Balance		366,417	366,417	366,417	
44	2) Ending Balance June 30		169,417	169,417	352,270	
45						
46	Components of Ending Fund Balance					
47	a) Reserved Amounts					
48	Revolving Cash	9711	-	-	-	
49	Stores	9712	-	-	-	
50	Legally Restricted Balance	9740	19,811	19,811	19,811	
51	b) Designated for Economic Unc.	9770	-	-	-	
52	Other Assignments	9780	149,606	149,606	332,459	
53	c) Undesignated Amount for Projects	9790				
54	d) Unappropriated Amount	9790	-	-	-	

**PARAMOUNT UNIFIED SCHOOL DISTRICT
SPECIAL RESERVE FUND FOR CAPITAL OUTLAY PROJECTS (40)
ACTUALS THROUGH 12/31/17**

	A	B	C	D	E	F
1	DESCRIPTION	ACCOUNT CODES	2017-2018 Adopted Budget	2017-2018 Current Budget	Actuals Through 12/31/17	% of Budget Remaining
2	A. Revenue:					
3	1) Revenue Limit Sources	8010-8099	-	-	-	0%
4	2) Federal Revenues	8100-8299	-	-	-	0%
5	3) Other State Revenues	8300-8599	-	-	-	0%
6	4) Other Local Revenues	8600-8799	1,500	1,500	4,590	-206%
7	5) Total Revenues		1,500	1,500	4,590	-206%
8	B. Expenditures					
9	1) Certificated Salaries	1000-1999	-	-	-	0%
10	2) Classified Salaries	2000-2999	-	-	-	0%
11	3) Employee Benefits	3000-3999	-	-	-	0%
12	4) Books and Supplies	4000-4999	-	-	-	0%
13	5) Services, Other Operating Expenses	5000-5999	-	-	-	0%
14	6) Capital Outlay	6000-6599	-	-	-	0%
15		7100-7299	-	-	-	0%
16	7) Other Outgo	7400-7499	840,390	840,390	541,455	36%
17	8) Direct Support/Indirect Costs	7300-7399	-	-	-	0%
18	9) Total Expenditures		840,390	840,390	541,455	36%
19						
20	C. Excess (Deficiency) of Revenues					
21	Over Expenditures Before Other					
22	Financing Sources and Uses		(838,890)	(838,890)	(536,865)	
23						
24	D. Other Financing Sources/Uses					
25	1) Interfund Transfers					
26	a) Transfers In	8910-8929	841,000	841,000	841,000	
27	b) Transfers Out	7610-7629	-	-	-	
28	2) Other Sources/Uses					
29	a) Sources	8930-8979	-	-	-	
30	b) Uses	7630-7699	-	-	-	
31	3) Contributions to Restricted					
32	Programs	8990-8999	-	-	-	
33	4) Total, Other Financing Sources/Uses		841,000	841,000	841,000	
34						
35	E. Net Increase (Decrease) in Fund Balance		2,110	2,110	304,135	
36						
37	F. Fund Balance Reserves					
38	1) Beginning Balance					
39	a) As of July 1 - Estimated	9791	3,046,182	3,046,182	3,046,182	
40	b) Unaudited Actual Adj.	9792	-	-	-	
41	c) As of July 1 - Unaudited		3,046,182	3,046,182	3,046,182	
42	d) Audit Adj/Restatement	9793	-	-	-	
43	e) Net Beginning Balance		3,046,182	3,046,182	3,046,182	
44	2) Ending Balance June 30		3,048,292	3,048,292	3,350,317	
45						
46	Components of Ending Fund Balance					
47	a) Reserved Amounts					
48	Revolving Cash	9711	-	-	-	
49	Stores	9712	-	-	-	
50	Legally Restricted Balance	9740	-	-	-	
51	b) Designated for Economic Unc.	9770	-	-	-	
52	Other Assignments	9780	3,048,292	3,048,292	3,350,317	
53	c) Undesignated Amount for Projects	9790				
54	d) Unappropriated Amount	9790	-	-	-	

PARAMOUNT UNIFIED SCHOOL DISTRICT
SELF INSURANCE FUND - Workers Compensation (67.1)
ACTUALS THROUGH 12/31/17

	A	B	C	D	E	F
1	DESCRIPTION	ACCOUNT CODES	2017-2018 Adopted Budget	2017-2018 Current Budget	Actuals Through 12/31/17	% of Budget Remaining
2	A. Revenue:					
3	1) Revenue Limit Sources	8010-8099	-	-	-	0%
4	2) Federal Revenues	8100-8299	-	-	-	0%
5	3) Other State Revenues	8300-8599	-	-	-	0%
6	4) Other Local Revenues	8600-8799	1,623,795	1,623,795	669,104	59%
7	5) Total Revenues		1,623,795	1,623,795	669,104	0%
8	B. Expenditures					
9	1) Certificated Salaries	1000-1999	-	-	-	0%
10	2) Classified Salaries	2000-2999	-	-	-	0%
11	3) Employee Benefits	3000-3999	-	-	-	0%
12	4) Books and Supplies	4000-4999	-	-	-	0%
13	5) Services, Other Operating Expenses	5000-5999	1,133,661	1,133,661	468,061	59%
14	6) Capital Outlay	6000-6599	-	-	-	0%
15		7100-7299	-	-	-	0%
16	7) Other Outgo	7400-7499	-	-	-	0%
17	8) Direct Support/Indirect Costs	7300-7399	-	-	-	0%
18	9) Total Expenditures		1,133,661	1,133,661	468,061	0%
19						
20	C. Excess (Deficiency) of Revenues					
21	Over Expenditures Before Other					
22	Financing Sources and Uses		490,134	490,134	201,043	
23						
24	D. Other Financing Sources/Uses					
25	1) Interfund Transfers					
26	a) Transfers In	8910-8929	-	-	-	
27	b) Transfers Out	7610-7629	-	-	-	
28	2) Other Sources/Uses					
29	a) Sources	8930-8979	-	-	-	
30	b) Uses	7630-7699	-	-	-	
31	3) Contributions to Restricted					
32	Programs	8990-8999	-	-	-	
33	4) Total, Other Financing Sources/Uses		-	-	-	
34						
35	E. Net Increase (Decrease) in Fund Balance		490,134	490,134	201,043	
36						
37	F. Fund Balance Reserves					
38	1) Beginning Balance					
39	a) As of July 1 - Estimated	9791	5,135,728	5,135,728	5,135,728	
40	b) Unaudited Actual Adj.	9792	-	-	-	
41	c) As of July 1 - Unaudited		5,135,728	5,135,728	5,135,728	
42	d) Audit Adj/Restatement	9793	-	-	-	
43	e) Net Beginning Balance		5,135,728	5,135,728	5,135,728	
44	2) Ending Balance June 30		5,625,862	5,625,862	5,336,771	
45						
46	Components of Ending Fund Balance					
47	a) Reserved Amounts					
48	Revolving Cash	9711	-	-	-	
49	Stores	9712	-	-	-	
50	Legally Restricted Balance	9740	-	-	-	
51	b) Designated for Economic Unc.	9770	-	-	-	
52	Designated for Workers' Comp Payments	9775-9780	5,625,862	5,625,862	5,336,771	
53	c) Undesignated Amount for Projects	9790	-	-	-	
54	d) Unappropriated Amount	9790	-	-	-	

**PARAMOUNT UNIFIED SCHOOL DISTRICT
 SELF INSURANCE FUND - EARLY RETIREES HEALTH AND WELFARE (67.2)
 ACTUALS THROUGH 12/31/17**

	A	B	C	D	E	F
1	DESCRIPTION	ACCOUNT CODES	2017-2018 Adopted Budget	2017-2018 Current Budget	Actuals Through 12/31/17	% of Budget Remaining
2	A. Revenue:					
3	1) Revenue Limit Sources	8010-8099	-	-	-	0%
4	2) Federal Revenues	8100-8299	-	-	-	0%
5	3) Other State Revenues	8300-8599	-	-	-	0%
6	4) Other Local Revenues	8600-8799	3,847,481	3,847,481	1,484,004	61%
7	5) Total Revenues		3,847,481	3,847,481	1,484,004	61%
8	B. Expenditures					
9	1) Certificated Salaries	1000-1999	-	-	-	0%
10	2) Classified Salaries	2000-2999	-	-	-	0%
11	3) Employee Benefits	3000-3999	-	-	-	0%
12	4) Books and Supplies	4000-4999	-	-	-	0%
13	5) Services, Other Operating Expenses	5000-5999	2,053,318	2,053,318	841,982	59%
14	6) Capital Outlay	6000-6599	-	-	-	0%
15		7100-7299	-	-	-	0%
16	7) Other Outgo	7400-7499	-	-	-	0%
17	8) Direct Support/Indirect Costs	7300-7399	-	-	-	0%
18	9) Total Expenditures		2,053,318	2,053,318	841,982	59%
19						
20	C. Excess (Deficiency) of Revenues					
21	Over Expenditures Before Other					
22	Financing Sources and Uses		1,794,163	1,794,163	642,022	
23						
24	D. Other Financing Sources/Uses					
25	1) Interfund Transfers					
26	a) Transfers In	8910-8929	-	-	-	
27	b) Transfers Out	7610-7629	-	-	-	
28	2) Other Sources/Uses					
29	a) Sources	8930-8979	-	-	-	
30	b) Uses	7630-7699	-	-	-	
31	3) Contributions to Restricted					
32	Programs	8990-8999	-	-	-	
33	4) Total, Other Financing Sources/Uses		-	-	-	
34						
35	E. Net Increase (Decrease) in Fund Balance		1,794,163	1,794,163	642,022	
36						
37	F. Fund Balance Reserves					
38	1) Beginning Balance					
39	a) As of July 1 - Estimated	9791	6,620,636	6,620,636	6,620,636	
40	b) Unaudited Actual Adj.	9792	-	-	-	
41	c) As of July 1 - Unaudited		6,620,636	6,620,636	6,620,636	
42	d) Audit Adj/Restatement	9793	-	-	-	
43	e) Net Beginning Balance		6,620,636	6,620,636	6,620,636	
44	2) Ending Balance June 30		8,414,799	8,414,799	7,262,658	
45						
46	Components of Ending Fund Balance					
47	a) Reserved Amounts					
48	Revolving Cash	9711	-	-	-	
49	Stores	9712	-	-	-	
50	Legally Restricted Balance	9740	-	-	-	
51	b) Designated for Economic Unc.	9770	-	-	-	
52	Other Assignments	9775-9780	8,414,799	8,414,799	7,262,658	
53	c) Undesignated Amount for Projects	9790				
54	d) Unappropriated Amount	9790	-	-	-	

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ruben Frutos, Assistant Superintendent-Business Services
DATE: January 22, 2018
SUBJECT: Monthly Financial Statements, December 2017 – Special Education

BACKGROUND INFORMATION:

Per the Board's request, Business Services is providing a financial statement each month for Special Education. Staff has prepared a financial statement in the state-required J-200 format. The information provided includes the Adopted Budget, Revised Budget, expenditures through December 31, 2017, and the percentage of the budget remaining.

HIGHLIGHTS

Fund 01 – General Fund – Special Education Revenues

- Received revenue of \$475,393 for AB602 December 2017 apportionment

PREPARED BY:

Patricia Tu, Director-Fiscal Services

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District's mission.

**PARAMOUNT UNIFIED SCHOOL DISTRICT
SPECIAL EDUCATION (01)
ACTUALS THROUGH 12/31/17**

	A	B	C	D	E	F
1	DESCRIPTION	ACCOUNT CODES	2017-2018 Adopted Budget	2017-2018 Current Budget	Actuals Through 12/31/17	% of Budget Remaining
2	A. Revenue:					
3	1) Revenue Limit Sources	8010-8099	-	-	-	
4	2) Federal Revenues	8100-8299	2,603,945	3,529,643	(483,488)	114%
5	3) Other State Revenues	8300-8599	6,183,221	6,468,088	2,880,918	55%
6	4) Other Local Revenues	8600-8799	150,000	1,308,521	1,505,736	-15%
7	5) Total Revenues		8,937,166	11,306,252	3,903,166	65%
8	B. Expenditures					
9	1) Certificated Salaries	1000-1999	10,566,082	10,703,554	4,045,953	62%
10	2) Classified Salaries	2000-2999	5,335,427	5,717,821	2,438,508	57%
11	3) Employee Benefits	3000-3999	5,639,598	5,804,152	1,965,461	66%
12	4) Books and Supplies	4000-4999	119,406	103,243	25,952	75%
13	5) Services, Other Operating Expenses	5000-5999	4,271,603	4,176,867	1,340,157	68%
14	6) Capital Outlay	6000-6599			-	0%
15		7100-7299	-	-	-	0%
16	7) Other Outgo	7400-7499	-	-	-	0%
17	8) Direct Support/Indirect Costs	7300-7399	46,032	46,032	-	100%
18	9) Total Expenditures		25,978,148	26,551,669	9,816,032	63%
19						
20	C. Excess (Deficiency) of Revenues					
21	Over Expenditures Before Other					
22	Financing Sources and Uses		(17,040,982)	(15,245,417)	(5,912,866)	
23						
24	D. Other Financing Sources/Uses					
25	1) Interfund Transfers					
26	a) Transfers In	8910-8929				
27	b) Transfers Out	7610-7629				
28	2) Other Sources/Uses					
29	a) Sources	8930-8979				
30	b) Uses	7630-7699				
31	3) Contributions to Restricted					
32	Programs	8900-8999	15,690,982	13,363,183	-	
33	4) Total, Other Financing Sources/Uses		15,690,982	13,363,183	-	
34						
35	E. Net Increase (Decrease) in Fund Balance		(1,350,000)	(1,882,234)	(5,912,866)	
36						
37	F. Fund Balance Reserves					
38	1) Beginning Balance					
39	a) As of July 1 - Estimated	9791	1,955,284	1,955,284	1,955,284	
40	b) Unaudited Actual Adj.	9792				
41	c) As of July 1 - Unaudited		1,955,284	1,955,284	1,955,284	
42	d) Audit Adj/Restatement	9793				
43	e) Net Beginning Balance		1,955,284	1,955,284	1,955,284	
44	2) Ending Balance June 30		605,284	73,050	(3,957,582)	
45						
46	Components of Ending Fund Balance					
47	a) Reserved Amounts					
48	Revolving Cash	9711				
49	Stores	9712				
50	Legally Restricted Balance	9740	605,284	73,050	(3,957,582)	
51	b) Designated for Economic Unc.	9770				
52	Designated for H&W Benefit Payments	9775-9780	-	-	-	
53	c) Undesignated Amount for Projects	9790				
54	d) Unappropriated Amount	9790	(0)	(0)	(0)	

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ruben Frutos, Assistant Superintendent-Business Services
DATE: January 22, 2018
SUBJECT: Monthly Financial Statements, December 2017 – Self-Insurance Fund – Health and Welfare

BACKGROUND INFORMATION:

Per the Board's request, Business Services is providing a financial statement each month for Fund 67.0. Staff has prepared a financial statement in the state-required J-200 format. The information provided includes the Adopted Budget, Revised Budget, expenditures through December 31, 2017, and the percentage of the budget remaining. Highlights include revenues received in excess of \$100,000.

HIGHLIGHTS

Fund 67.0 – Self-Insurance Fund Revenues

- Received revenue of \$2,217,352 from employees and the District for Health and Welfare Premium Contributions

PREPARED BY:

Patricia Tu, Director-Fiscal Services

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District's mission.

**PARAMOUNT UNIFIED SCHOOL DISTRICT
SELF INSURANCE FUND - Health Welfare (67.0)
ACTUALS THROUGH 12/31/17**

	A	B	C	D	E	F
1	DESCRIPTION	ACCOUNT CODES	2017-2018 Adopted Budget	2017-2018 Current Budget	Actuals Through 12/31/17	% of Budget Remaining
2	A. Revenue:					
3	1) Revenue Limit Sources	8010-8099	-	-	-	0%
4	2) Federal Revenues	8100-8299	-	-	-	0%
5	3) Other State Revenues	8300-8599	-	-	-	0%
6	4) Other Local Revenues	8600-8799	23,545,387	23,545,387	6,669,139	72%
7	5) Total Revenues		23,545,387	23,545,387	6,669,139	72%
8	B. Expenditures					
9	1) Certificated Salaries	1000-1999	-	-	-	0%
10	2) Classified Salaries	2000-2999	-	-	-	0%
11	3) Employee Benefits	3000-3999	-	-	-	0%
12	4) Books and Supplies	4000-4999	-	-	-	0%
13	5) Services, Other Operating Expenses	5000-5999	23,545,387	23,545,387	5,448,648	77%
14	6) Capital Outlay	6000-6599	-	-	-	0%
15		7100-7299	-	-	-	0%
16	7) Other Outgo	7400-7499	-	-	-	0%
17	8) Direct Support/Indirect Costs	7300-7399	-	-	-	0%
18	9) Total Expenditures		23,545,387	23,545,387	5,448,648	77%
19						
20	C. Excess (Deficiency) of Revenues					
21	Over Expenditures Before Other					
22	Financing Sources and Uses		-	-	1,220,492	
23						
24	D. Other Financing Sources/Uses					
25	1) Interfund Transfers					
26	a) Transfers In	8910-8929	-	-	-	
27	b) Transfers Out	7610-7629	-	-	-	
28	2) Other Sources/Uses					
29	a) Sources	8930-8979	-	-	-	
30	b) Uses	7630-7699	-	-	-	
31	3) Contributions to Restricted					
32	Programs	8990-8999	-	-	-	
33	4) Total, Other Financing Sources/Uses		-	-	-	
34						
35	E. Net Increase (Decrease) in Fund Balance		-	-	1,220,492	
36						
37	F. Fund Balance Reserves					
38	1) Beginning Balance					
39	a) As of July 1 - Estimated	9791	497,926	497,926	497,926	
40	b) Unaudited Actual Adj.	9792	-	-	-	
41	c) As of July 1 - Unaudited		497,926	497,926	497,926	
42	d) Audit Adj/Restatement	9793	-	-	-	
43	e) Net Beginning Balance		497,926	497,926	497,926	
44	2) Ending Balance June 30		497,926	497,926	1,718,418	
45						
46	Components of Ending Fund Balance					
47	a) Reserved Amounts					
48	Revolving Cash	9711	-	-	-	
49	Stores	9712	-	-	-	
50	Legally Restricted Balance	9740	-	-	-	
51	b) Designated for Economic Unc.	9770	-	-	-	
52	Other Assignments	9775-9780	497,926	497,926	1,718,418	
53	c) Unrestricted Net Assets	9790	-	-	-	
54	d) Unappropriated Amount	9790	-	-	-	

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ruben Frutos, Assistant Superintendent–Business Services
DATE: January 22, 2018
SUBJECT: Average Daily Attendance Summary Report Through
December 1, 2017, and the Fourth Monthly School Enrollment Report

BACKGROUND INFORMATION:

Average daily attendance summary reports are prepared monthly by the Business Division based on information provided from each school site.

HIGHLIGHTS:

Average Daily Attendance (ADA)

General Education

- Actual TK/K-12 ADA increased 86 (1.11 %) from Projected P-2 ADA for the 4th Month of 2017-18
 - Grade TK/K increased 37 (6.60 %) from Projected to Actual
 - Grades 1-3 decreased 69 (-4.10 %) from Projected to Actual
 - Grades 4-8 increased 148 (4.99 %) from Projected to Actual
 - Grades 9-12 decreased 30 (-1.18 %) from Projected to Actual

- Actual enrollment as of the 4th Month decreased 203 from 2016-17 to 2017-18
 - Grade TK/K decreased 64 (-6.48 %) from 2016-17 to 2017-18
 - Grades 1-3 decreased 44 (-1.45 %) from 2016-17 to 2017-18
 - Grades 4-8 decreased 35 (-0.61 %) from 2016-17 to 2017-18
 - Grades 9-12 decreased 60 (-1.28 %) from 2016-17 to 2017-18

- Rate of Attendance for General K-12 at the 4th Month was 97%, compared to 97% in 2016-17

Special Education

- Actual TK/K-12 ADA increased 65 (23.13 %) from Projected P-2 ADA for the 4th Month of 2017-18
- Actual enrollment as of the 4th Month increased 14 from 2016-17 to 2017-18
 - Grades TK/K-8 increased 11 (2.84 %) from 2016-17 to 2017-18
 - Grades 9-12 increased 3 (1.15 %) from 2016-17 to 2017-18

PREPARED BY:

Patricia Tu, Director–Fiscal Services

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District’s mission.

**Paramount Unified School District
2017-2018
Average Daily Attendance Summary**

Program	Grade	P-2	ADA	% of	Actual	% of	Rate of	
School	Type	Projected	Projected	Projected ADA	ADA	Actual ADA	Attendance	
		ADA *	4th Month	4th Month	4th Month	4th Month	4th Month	
			12/1/17	12/1/17	12/1/17	12/1/17	12/1/17	
General Ed.			TK - K					
Alondra	K	N/A	N/A	N/A	N/A	N/A	N/A	
Collins	TK/K	86	48	56%	57	66%	95%	
Gaines	TK/K	98	55	56%	69	70%	97%	
Hollydale	TK/K	71	40	56%	57	80%	96%	
Jackson	K	N/A	N/A	N/A	N/A	N/A	N/A	
Jefferson	K	43	24	56%	28	64%	96%	
Keppel	TK/K	89	50	56%	43	48%	95%	
Lincoln	TK/K	86	48	56%	67	79%	97%	
Los Cerritos	TK/K	87	49	56%	52	59%	96%	
Mokler	TK/K	129	72	56%	62	48%	96%	
Paramount Park	K	N/A	N/A	N/A	N/A	N/A	N/A	
Roosevelt	TK/K	102	57	56%	58	57%	95%	
Tanner	TK/K	103	57	56%	52	50%	96%	
Wirtz	TK/K	110	62	56%	55	50%	96%	
Zamboni	K	N/A	N/A	N/A	N/A	N/A	N/A	
Subtotal		1003	561	56%	598	60%	96%	
General Ed.			1-3					
Alondra	1-3	N/A	N/A	N/A	N/A	N/A	N/A	
Collins	1-3	256	143	56%	142	56%	97%	
Gaines	1-3	307	172	56%	166	54%	98%	
Hollydale	1-3	291	163	56%	159	55%	97%	
Jackson	1-3	N/A	N/A	N/A	N/A	N/A	N/A	
Jefferson	1-3	176	98	56%	92	53%	97%	
Keppel	1-3	251	140	56%	137	54%	97%	
Lincoln	1-3	312	174	56%	162	52%	97%	
Los Cerritos	1-3	230	129	56%	134	58%	97%	
Mokler	1-3	315	176	56%	166	53%	97%	
Paramount Park	1-3	N/A	N/A	N/A	N/A	N/A	N/A	
Roosevelt	1-3	291	163	56%	158	54%	97%	
Tanner	1-3	282	158	56%	145	51%	97%	
Wirtz	1-3	297	166	56%	151	51%	97%	
Zamboni	1-3	N/A	N/A	N/A	N/A	N/A	N/A	
Subtotal		3007	1681	56%	1612	54%	97%	
General Ed.			4-8					
Alondra	4-8	851	476	56%	521	61%	98%	
Collins	4-8	139	78	56%	86	62%	97%	
Gaines	4-8	N/A	N/A	N/A	N/A	N/A	N/A	
Hollydale	4-8	574	321	56%	318	55%	98%	
Jackson	4-8	765	428	56%	449	59%	97%	
Jefferson	4-8	143	80	56%	73	51%	98%	
Keppel	4-8	160	89	56%	88	55%	97%	
Lincoln	4-8	185	104	56%	112	60%	97%	
Los Cerritos	4-8	178	99	56%	104	58%	97%	
Mokler	4-8	206	115	56%	125	61%	97%	
Paramount Park	4-8	710	397	56%	418	59%	97%	
Roosevelt	4-8	211	118	56%	114	54%	98%	
Tanner	4-8	160	89	56%	97	61%	98%	
Wirtz	4-8	191	107	56%	109	57%	97%	
Zamboni	4-8	828	463	56%	496	60%	98%	
Community Day	4-8	2	1	56%	1	N/A	N/A	
Home/Hospital	K-8	N/A	N/A	N/A	2	N/A	N/A	
Subtotal		5,301	2964	56%	3112	59%	97%	
General Ed.	K-8	9,311	5205	56%	5322	57%	97%	

Note: ADA is projected at 95% of projected enrollment except for:
Independent Study, County Special Ed and Adult Ed which are based on 2015-16 P-2 ADA

**Paramount Unified School District
2017-2018
Average Daily Attendance Summary**

Program	Grade	P-2	ADA	% of	Actual	% of	Rate of	
School	Type	Projected	Projected	Projected ADA	ADA	Actual ADA	Attendance	
		ADA *	4th Month	4th Month	4th Month	4th Month	4th Month	
			12/1/17	12/1/17	12/1/17	12/1/17	12/1/17	
General Ed			9-12					
Community Day	9-12	20	11	56%	9	N/A	N/A	
Buena Vista Continuation	9-12	230	129	56%	70	31%	N/A	
Paramount High	9-12	3351	1873	56%	1,808	54%	98%	
Paramount High-West	9-12	965	540	56%	633	66%	97%	
Home/Hospital	9-12	N/A	N/A	N/A	1	N/A	N/A	
Cal-SAFE	9-12	N/A	N/A	N/A	N/A	N/A	N/A	
Subtotal	9-12	4,566	2,552	56%	2,522	55%	97%	
Total General K-12		13,877	7,758	56%	7,844	57%	97%	
Special Ed			K-8					
Alondra	K-8	53	30	56%	33	61%	99%	
Collins	K-8	31	18	56%	18	58%	95%	
Gaines	K-8	N/A	N/A	N/A	N/A	N/A	N/A	
Hollydale	K-8	45	25	56%	27	60%	97%	
Jackson	K-8	23	13	56%	13	57%	97%	
Jefferson	K-8	35	20	56%	20	56%	96%	
Keppel	K-8	N/A	N/A	N/A	N/A	N/A	N/A	
Lincoln	K-8	19	11	56%	10	52%	91%	
Los Cerritos	K-8	59	33	56%	33	56%	94%	
Mokler	K-8	N/A	N/A	N/A	N/A	N/A	N/A	
Paramount Park	K-8	26	14	56%	14	56%	95%	
Roosevelt	K-8	39	22	56%	21	54%	95%	
Tanner	K-8	N/A	N/A	N/A	N/A	N/A	N/A	
Wirtz	TK/K-8	N/A	N/A	N/A	4	N/A	93%	
Zamboni	K-8	27	15	56%	15	55%	96%	
Home/Hospital	K-8	N/A	N/A	N/A	1	N/A	N/A	
Extended Year	K-8	N/A	N/A	N/A	N/A	N/A	N/A	
NonPublic School	K-8	N/A	N/A	N/A	N/A	N/A	N/A	
Subtotal	K-8	356	199	56%	208	58%	96%	
Special Ed			9-12					
Paramount High School	9-12	140	78	56%	129	92%	95%	
Buena Vista Continuation	9-12	7	4	56%	8	N/A	N/A	
Home/Hospital	9-12	N/A	N/A	N/A	1	N/A	N/A	
NonPublic School	9-12	N/A	N/A	N/A	N/A	N/A	N/A	
Extended Year	9-12	N/A	N/A	N/A	N/A	N/A	N/A	
Subtotal		146	82	56%	138	94%	95%	
Total Special Ed	K-12	502	281	56%	346	69%	95%	
Independent Study	K-12	34	19	56%	13	N/A	N/A	
Total Independent Study	K-12	34	19	56%	13	N/A	N/A	
County Students - SpEd	K-12	N/A	N/A	N/A	N/A	N/A	N/A	
Total County Students	K-12	N/A	N/A	N/A	N/A	N/A	N/A	
ALL PROGRAMS EXCEPT FOR ADULT ED								
General Ed		13,877	7,758	56%	7,844	57%	97%	
Special Ed		502	281	56%	346	69%	95%	
Independent Study		34	19	56%	13	N/A	N/A	
County Students		N/A	N/A	N/A	N/A	N/A	N/A	
Grand Total Except for Adult Ed		14,413	8,058	56%	8,204	57%	97%	
Adult Ed		472	264	56%	N/A	N/A	N/A	

Note: ADA is projected at 95% of projected enrollment except for:
Independent Study, County Special Ed and Adult Ed which are based on 2015-16 P-2 ADA

**Paramount Unified School District
2017-2018
Rate of Attendance Comparison**

School	Grade	1st Mo.	2nd Mo.	3rd Mo.	4th Mo.	5th Mo.	6th Mo.	7th Mo.	8th Mo.	9th Mo.	10th Mo.
General Ed.		K									
Alondra	TK/ K	N/A	N/A	N/A	N/A						
Collins	TK/ K	97%	96%	95%	95%						
Gaines	TK/ K	98%	98%	98%	97%						
Hollydale	TK/ K	96%	96%	96%	96%						
Jackson	TK/ K	N/A	N/A	N/A	N/A						
Jefferson	TK/ K	95%	96%	96%	96%						
Keppel	TK/ K	96%	96%	95%	95%						
Lincoln	TK/ K	98%	98%	97%	97%						
Los Cerritos	TK/ K	98%	97%	97%	96%						
Mokler	TK/ K	96%	96%	96%	96%						
Paramount Park	TK/ K	N/A	N/A	N/A	N/A						
Roosevelt	TK/ K	96%	96%	95%	95%						
Tanner	TK/ K	97%	96%	96%	96%						
Wirtz	TK/ K	95%	95%	96%	96%						
Zamboni	TK/ K	N/A	N/A	N/A	N/A						
Subtotal		97%	96%	96%	96%						
General Ed.		1-3									
Alondra	1-3	N/A	N/A	N/A	N/A						
Collins	1-3	98%	97%	97%	97%						
Gaines	1-3	98%	98%	98%	98%						
Hollydale	1-3	98%	97%	97%	97%						
Jackson	1-3	N/A	N/A	N/A	N/A						
Jefferson	1-3	98%	98%	97%	97%						
Keppel	1-3	98%	98%	98%	97%						
Lincoln	1-3	97%	97%	97%	97%						
Los Cerritos	1-3	98%	97%	97%	97%						
Mokler	1-3	98%	98%	97%	97%						
Paramount Park	1-3	N/A	N/A	N/A	N/A						
Roosevelt	1-3	97%	97%	97%	97%						
Tanner	1-3	98%	97%	97%	97%						
Wirtz	1-3	98%	97%	97%	97%						
Zamboni	1-3	N/A	N/A	N/A	N/A						
Subtotal		98%	98%	97%	97%						
General Ed		4-8									
Alondra	4-8	99%	98%	98%	98%						
Collins	4-8	98%	98%	97%	97%						
Gaines	4-8	N/A	N/A	N/A	N/A						
Hollydale	4-8	98%	98%	98%	98%						
Jackson	4-8	98%	98%	98%	97%						
Jefferson	4-8	99%	98%	98%	98%						
Keppel	4-8	97%	97%	97%	97%						
Lincoln	4-8	98%	98%	98%	97%						
Los Cerritos	4-8	98%	97%	97%	97%						
Mokler	4-8	98%	97%	97%	97%						
Paramount Park	4-8	98%	97%	97%	97%						
Roosevelt	4-8	98%	98%	98%	98%						
Tanner	4-8	98%	98%	98%	98%						
Wirtz	4-8	97%	97%	97%	97%						
Zamboni	4-8	99%	98%	98%	98%						
Community Day	4-8	N/A	N/A	N/A	N/A						
Subtotal		N/A	N/A	N/A	N/A						
General Ed.	K-8	98%	98%	97%	97%						

*Note: ADA is projected at 95% of projected enrollment except for:
Independent Study, County Special Ed and Adult Ed which are based on 2015-16 P-2 ADA.

**Paramount Unified School District
2017-2018**

Rate of Attendance Comparison

School	Grade	1st Mo.	2nd Mo.	3rd Mo.	4th Mo.	5th Mo.	6th Mo.	7th Mo.	8th Mo.	9th Mo.	10th Mo.
General Ed		9-12									
Community Day	9-12	N/A	N/A	N/A	N/A						
Buena Vista High School	9-12	N/A	N/A	N/A	N/A						
Paramount High	9-12	98%	97%	98%	98%						
Paramount High-West	9-12	99%	98%	97%	97%						
Home to Hospital	9-12	N/A	N/A	N/A	N/A						
Cal-SAFE	9-12	N/A	N/A	N/A	N/A						
Subtotal		98%	98%	97%	97%						
Total General K-12		98%	98%	97%	97%						
Special Ed		K-8									
Alondra	K-8	99%	99%	98%	99%						
Collins	K-8	96%	95%	95%	95%						
Gaines	K-8	N/A	N/A	N/A	N/A						
Hollydale	K-8	99%	98%	97%	97%						
Jackson	K-8	99%	98%	98%	97%						
Jefferson	K-8	97%	97%	96%	96%						
Keppel	K-8	N/A	N/A	N/A	N/A						
Lincoln	K-8	93%	94%	93%	91%						
Los Cerritos	K-8	93%	94%	94%	94%						
Mokler	K-8	N/A	N/A	N/A	N/A						
Paramount Park	K-8	97%	94%	95%	95%						
Roosevelt	K-8	97%	95%	95%	95%						
Tanner	K-8	N/A	N/A	N/A	N/A						
Wirtz	K-8	94%	95%	94%	93%						
Zamboni	K-8	98%	97%	96%	96%						
Home to Hospital	K-8	N/A	N/A	N/A	N/A						
Extended Year	K-8	N/A	N/A	N/A	N/A						
NonPublic School	K-8	N/A	N/A	N/A	N/A						
Subtotal		97%	96%	96%	96%						
Special Ed		9-12									
Paramount High School	9-12	94%	95%	95%	95%						
Home to Hospital	9-12	N/A	N/A	N/A	N/A						
NonPublic School	9-12	N/A	N/A	N/A	N/A						
Extended Year	9-12	N/A	N/A	N/A	N/A						
Subtotal		94%	95%	95%	95%						
Total Special Ed	K-12	96%	96%	96%	95%						
Independent Study	K-12	N/A	N/A	N/A	N/A						
Total Independent Study	K-12	N/A	N/A	N/A	N/A						
County Students - SpEd	K-12	N/A	N/A	N/A	N/A						
Total County Students	K-12	N/A	N/A	N/A	N/A						
ALL PROGRAMS EXCEPT FOR ADULT ED											
General	K-12	98%	98%	97%	97%						
Special Ed	K-12	96%	96%	96%	95%						
Independent Study	K-12	N/A	N/A	N/A	N/A						
County Students	K-12	N/A	N/A	N/A	N/A						
Grand Total Except for Adult Ed		98%	98%	97%	97%						
Adult Ed		N/A	N/A	N/A	N/A						

*Note: ADA is projected at 95% of projected enrollment except for:
Independent Study, County Special Ed and Adult Ed which are based on 2015-16 P-2 ADA.



District Schools Monthly School Enrollment Report

Year: 2017-2018

Report: ATD606

Through end of Report Period: 4 (12/01/2017)

School	Type	1st 09/08	2nd 10/06	3rd 11/03	4th 12/01	5th	6th	7th	8th	9th	10th	11th	12th	13th
Regular Education		K												
Collins School		78	89	89	91									
Gaines School		110	110	111	113									
Hollydale School		83	85	85	84									
Jefferson School		51	51	52	52									
Keppel School		61	71	71	68									
Lincoln School		99	102	100	101									
Los Cerritos School		79	79	78	78									
Mokler School		96	100	98	98									
Roosevelt School		82	83	82	81									
Tanner School		75	78	75	75									
Wirtz School		75	79	82	83									
Subtotal		889	927	923	924									

Regular Education		1-3												
Collins School		255	262	265	266									
Gaines School		301	305	306	308									
Hollydale School		296	293	293	292									
Jefferson School		166	169	172	174									
Keppel School		259	263	258	258									
Lincoln School		298	298	298	299									
Los Cerritos School		244	247	248	247									
Mokler School		303	308	306	304									
Roosevelt School		286	292	291	290									
Tanner School		266	267	268	267									
Wirtz School		278	282	280	279									
Subtotal		2,952	2,986	2,985	2,984									

Regular Education		4-8												
Alondra School		942	950	951	956									
Collins School		154	157	159	166									
Community Day School		3	3	3	3									
Hollydale School		580	583	581	579									
Jackson School		811	828	827	831									
Jefferson School		132	134	135	135									
Keppel School		166	171	168	169									
Lincoln School		206	206	204	205									
Los Cerritos School		188	191	192	193									
Mokler School		228	233	231	231									
Paramount Park School		762	774	771	765									
Roosevelt School		204	209	210	210									
Tanner School		173	177	179	177									
Wirtz School		202	203	201	202									



District Schools Monthly School Enrollment Report

Year: 2017-2018

Report: ATD606

Through end of Report Period: 4 (12/01/2017)

School	Type	1st 09/08	2nd 10/06	3rd 11/03	4th 12/01	5th	6th	7th	8th	9th	10th	11th	12th	13th
Zamboni School		893	910	904	907									
Subtotal		5,644	5,729	5,716	5,729									

Regular Education 9-12

Buena Vista High School	11	29	31	29	29									
	12	105	107	104	101									
Subtotal		134	138	133	130									
Community Day School	9	2	2	4	5									
	10	4	5	8	8									
	11	4	5	4	5									
	12	3	2	3	3									
Subtotal		13	14	19	21									
Paramount High School	9	1,165	1,179	1,176	1,165									
	10	1,171	1,183	1,178	1,178									
	11	1,094	1,098	1,094	1,085									
	12	1,058	1,064	1,062	1,063									
Subtotal		4,488	4,524	4,510	4,491									
(9-12) Subtotal		4,635	4,676	4,662	4,642									
Total K-12	Reg.	14,120	14,318	14,286	14,279									

Regular K-8 Totals

Alondra School	942	950	951	956										
Collins School	487	508	513	523										
Community Day School	3	3	3	3										
Gaines School	411	415	417	421										
Hollydale School	959	961	959	955										
Jackson School	811	828	827	831										
Jefferson School	349	354	359	361										
Keppel School	486	505	497	495										
Lincoln School	603	606	602	605										
Los Cerritos School	511	517	518	518										
Mokler School	627	641	635	633										
Paramount Park School	762	774	771	765										
Roosevelt School	572	584	583	581										
Tanner School	514	522	522	519										
Wirtz School	555	564	563	564										
Zamboni School	893	910	904	907										
Subtotal		9,485	9,642	9,624	9,637									

Regular 9-12 Totals

Buena Vista High School	134	138	133	130										
Community Day School	13	14	19	21										
Paramount High School	4,488	4,524	4,510	4,491										
Subtotal		4,635	4,676	4,662	4,642									



District Schools Monthly School Enrollment Report

Year: 2017-2018

Report: ATD606

Through end of Report Period: 4 (12/01/2017)

School	Type	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	13th
		09/08	10/06	11/03	12/01									
Alondra School		0	1	0	0									
Jefferson School		1	1	1	1									
Keppel School		1	1	1	1									
Mokler School		2	2	2	2									
Zamboni School		0	0	0	1									
Subtotal		4	5	4	5									

Home Hospital Special Ed 9-12

Buena Vista High School	0	0	0	1										
Paramount High School	2	3	3	4										
Subtotal	2	3	3	5										
Total Home Hospital Special Ed	6	8	7	10										

Adult Transition 9-12

Paramount High School	48	48	48	48										
Subtotal	48	48	48	48										
Total Adult Transition	48	48	48	48										

ALL PROGRAMS

Regular Education	14,120	14,318	14,286	14,279										
Home Hospital	8	9	11	10										
Independent Study	0	0	2	2										
Special Day Class	575	586	594	594										
Home Hospital Special Ed	6	8	7	10										
Adult Transition	48	48	48	48										
Grand Total	14,757	14,969	14,948	14,943										

Instructional Days

Alondra School	17	20	20	14										
Buena Vista High School	17	20	20	14										
Collins School	17	20	20	14										
Community Day School	17	20	20	14										
Gaines School	17	20	20	14										
Hollydale School	17	20	20	14										
Jackson School	17	20	20	14										
Jefferson School	17	20	20	14										
Keppel School	17	20	20	14										
Lincoln School	17	20	20	14										
Los Cerritos School	17	20	20	14										
Mokler School	17	20	20	14										
Paramount High School	17	20	20	14										
Paramount Park School	17	20	20	14										
Roosevelt School	17	20	20	14										
Tanner School	17	20	20	14										



District Schools Monthly School Enrollment Report

Year: 2017-2018

Report: ATD606

Through end of Report Period: 4 (12/01/2017)

School	Type	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	13th
		09/08	10/06	11/03	12/01									
Wirtz School		17	20	20	14									
Zamboni School		17	20	20	14									

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ruben Frutos, Assistant Superintendent–Business Services
DATE: January 22, 2018
SUBJECT: Affordable Care Act Compliance Agreement with Worxtime HR

BACKGROUND INFORMATION:

On December 11, 2017, the Board approved the Online Software Services Agreement with BenTek, Inc., and an Option to Approve an Affordable Care Act (ACA) Service Agreement.

Staff has worked with BenTek, Inc. to secure a vendor for the ACA tracking and reporting requirements in order to comply with the employer mandate under the Act. Worxtime HR will provide the mandatory tracking and annual reporting filings with the Internal Revenue Service, as well as completing and mailing the required 1095-C forms to the District’s employees.

PREPARED BY:

Ruben Frutos, Assistant Superintendent-Business Services

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District’s mission.